



## **Council Meeting Minutes January 30<sup>th</sup>, 2024**

**Members Present:** Rodney Critch, Mayor Ivy Piercey, Deputy Mayor  
Peter Burridge, Councillor Susan Critch, Councillor  
Rick French, Councillor Derek Martin, Councillor

**Also Present:** Shelly Burrage, Town Clerk/Manager

**Absent:** Felix St. George, Councillor

**Meeting called to order at 1:00pm.**

### **Adoption of Agenda**

**Motion #2024-001**

**P. Burridge/D. Martin**

Resolved to adopt the agenda.

Favour: 6; Opposed: 0; **Carried**

### **Adoption of Minutes**

**Motion #2024-002**

**P. Burridge/S. Critch**

Resolved that the minutes of the regular Council meeting that was held on December 14th, 2023, be adopted.

Favour:6; Opposed: 0; **Carried**

### **BUSINESS ARISING**

#### **Housekeeping**

- The water leak has been fixed by the center.
- The water leak on Tory Road will be fixed on January 31<sup>st</sup>.

#### **Chlorinator**

The chlorinators are still not working as they should. The chlorinators are turned down as low as they can, but the residuals are higher than what is needed. Randy Tucker, Borealis Consulting and Paul Chafe, Flo-Tech has been contacted. Mr. Chafe told town staff to dilute the chlorine but one of the purposes of the new system was to stop mixing. 2 smaller pumps have been ordered but the town clerk/manager is still waiting to hear who will be responsible for the costs of the new chlorinators and what the warranty is. The heater has still not been replaced and because of no heat, the pipes for the shower came apart. Maintenance staff has installed a temporary heater.

#### **Water Line Break**

A breakdown of costs for the repairs to water line by the Long Bridge, including what has been spent and upcoming expenses was reviewed.

#### **Vitter's Cove Road – Drainage**

There is a problem with drainage on Vitter's Cove Road by 57-61 Vitter's Cove Road. This will be deferred to the next meeting so Sammy can address it.

#### **Municipal Plan – Commissioner's Report**

Council reviewed an email from Mr. Derek Penney outlining his plans for the properties that he is considering developing on Vitter's Cove Path. Council made motion to accept the recommendation regarding Submission A, but they do not accept the recommendation of the Commissioner for Submission B regarding the requested zoning change and would like to accommodate the request and amend the map accordingly to the request presented at the Public Hearing.

**Motion #2024-003**

**D. Martin/S. Critch**

Resolved to accept the recommendation regarding Submission A, but they do not accept the recommendation of the Commissioner for Submission B regarding the requested zoning change and would like to accommodate the request and amend the map accordingly to the request presented at the Public Hearing.

Favour:6; Opposed: 0; **Carried**

**BUSINESS ARISING (CONT.)**

**Municipal Plan – Adoption**

Further, Council has made the following changes because of discussion at the Public Hearing:

- To remove the height restriction for accessory dwellings where the primary dwelling is a bungalow and allow Council discretion to consider the merits of the application.
- To clarify that the restriction regarding repair of vehicles as a home business only applies to outdoor repair and does not apply to repairs undertaken within an accessory building.

**Motion #2024-004**

**R. French/I. Piercey**

Resolved to approve the Municipal Plan as adopted and amended.

Favour:6; Opposed: 0; Carried

**Motion #2024-005**

**P. Burrige/D. Martin**

Resolved to approve the Development Regulations as adopted and amended.

Favour:6; Opposed: 0; Carried

**12-16 Tory Road**

Council reviewed an order that was prepared by the town clerk/manager and pictures of 12-16 Tory Road. The order and pictures will be forwarded to Stewart McKelvey for review.

**PERMITS**

**Moore, Chad – New Home Construction** – Chad Moore has applied to build a 20ft x 30ft house on his property at 73-75 Vitter’s Cove Road.

**Motion #2024-006**

**I. Piercey/P. Burrige**

Resolved to approve the permit for Chad Moore to build a 20ft x 30ft house on his property at 73-75 Vitter’s Cove Road.

Favour: 6; Opposed: 0; Carried

**NEW BUSINESS**

**Fire Protection Agreement**

Council reviewed the Fire Fighting Protection Agreement with the Town of Heart’s Content for 2024.

**Motion #2024-007**

**S. Critch/R. French**

Resolved to accept the Fire Fighting Protection Agreement with the Town of Heart’s Content for 2024.

Favour: 6; Opposed: 0; Carried

**Accessible Communities Grant**

Council reviewed the criteria for the Accessible Communities Grant. They decided to apply for the materials needed to replace the ramp to the main floor of the Veteran’s Memorial Community Center. The ramp has been in place since 2008-2009 and needs repairs. The ramp will be made wider and will take the turn off the bottom.

**Motion #2024-008**

**S. Critch/R. French**

Resolved to apply for the funding replace the ramp to the main floor of the Veteran’s Memorial Community Center that needs repairs. It will be made wider, and the turn will be taken off the bottom.

Favour: 6; Opposed: 0; Carried

**Mayor Critch, Deputy Mayor Piercey and Councillor Critch declared conflict of interest as per Section 5 of the Municipal Conduct Act and left the room at 2:10pm. In Mayor Critch’s absence, Councillor Martin took the chair.**

**Letter re: 15 Gut Road**

A letter was received from the owner of 15 Gut Road asking to be exempt from the vacant water and sewer tax due to the water and sewer lines running through the property and making it impossible to build on. Council agreed to exempt 15Gut Road from the vacant water and sewer tax.

**Motion #2024-009**

**P. Burrige/R. French**

Resolved to exempt 15 Gut Road from the water and sewer tax due to the water and sewer lines running through the property.

Favour: 3; Opposed: 0; Carried

**Mayor Critch, Deputy Mayor Piercey and Councillor Critch returned to the meeting at 2:15pm. Mayor Critch assumed the chair.**

**NEW BUSINESS (CONT.)****28-30 Tory Road**

Council reviewed a picture of a structure on 28-30 Tory Road that shows it is deteriorating. Council asked that a letter be sent to the property owner asking them to do the necessary repairs so that it is not a safety hazard.

**Old Fire Hall Room**

Deputy Mayor Piercey asked if there were any plans for the old fire hall room. At present, there is boxes of books there plus it is used for storage. The shelves are still there that was used for the library. Council agreed that the area can be made into a library with storage for the committees and town staff. Deputy Mayor Piercey will get volunteers to help put up the shelves.

**Veteran' Memorial Community Center – Bar**

There were concerns raised by Councillors about the bartending and inventory of the bar. Deputy Mayor Piercey stated that members of the New Perlican Recreation Committee do the bar at smaller occasions and hires a bartender from outside the committee for larger functions. They have started to keep inventory and it will be done after every function.

**FINANCE****Payables**

Council resolved to pay the invoices as presented.

**Motion #2024-010****I. Piercey/S. Critch**

Resolved to pay all outstanding invoices.

Favour:6; Opposed: 0; **Carried**

**Cash Report**

A copy of the cash report for December was given to Council for review.

**Check Register**

A copy of the check register for December was given to Council for approval.

**Motion #2024-011****R. French/ I. Piercey**

Resolved to approve the check register for December.

Favour: 6; Opposed: 0; **Carried**

**Visa Statement**

A copy of the Visa statements for November/December and December/January was given to Council for review.

**COMMITTEES****New Perlican Recreation – Letter**

A letter was received from the New Perlican Recreation Committee with a list of items that need to be repaired upstairs:

1. Permission to install a curtain rod by the mural so a curtain can be used as needed – Council had no issue as long as it is not attached to the mural frame.
2. Change folding doors on bar – Council had no issue with these being changed.
3. Light switches/fan in women's bathroom need to be repaired – Councillor Burrige will look at this.
4. Sink leaking – a new countertop needs to be ordered and new sinks will be installed when maintenance staff returns to work. The sinks are not a standard size.
5. Ceiling tiles sagging in storage room – maintenance staff will inspect and replace.
6. No alcohol sign needs to be fixed - maintenance staff will inspect and repair.

**New Perlican Recreation Committee – AGM**

The New Perlican Recreation Committee Annual General Meeting will take place on Tuesday, January 30<sup>th</sup> @ 6:00pm.

**New Perlican Senior's Gym**

The New Perlican Recreation Committee will be taking over the senior's gym on February 1<sup>st</sup>. Council approved this and wished the committee the best moving forward.

**Motion #2024-012****P. Burrige/D. Martin**

Resolved to give permission for the New Perlican Recreation Committee to take over the operations of the New Perlican Senior's Gym.

Favour: 6; Opposed: 0; **Carried**

**CORRESPONDENCE**

- **Epilepsy Newfoundland and Labrador - Proclamation: Signed**
- **Municipal Assessment Agency – Update: File 3**

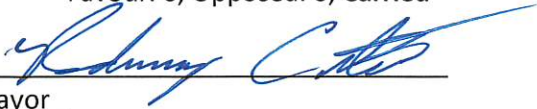
Next Meeting – February 22<sup>nd</sup>, 2024 @ 10:00am

**Motion #2024-013**

**R. French/S. Critch**

Resolved to adjourn the meeting at 3:15pm.

Favour: 6; Opposed: 0; **Carried**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Town Clerk/Manager

Feb. 22, 2024  
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Date