



Council Meeting Minutes September 27th, 2023

Members Present: Rodney Critch, Mayor Ivy Piercey, Deputy Mayor
Peter Burrige, Councillor Susan Critch, Councillor
Rick French, Councillor Derek Martin, Councillor
Felix St. George, Councillor

Also Present: Sammy Burrage, Superintendent of Works
Shelly Burrage, Town Clerk/Manager

Meeting called to order at 7:00pm.

Adoption of Agenda

Motion #2023-095

I. Piercey/R. French

Resolved to adopt the agenda.

Favour: 7; Opposed: 0; **Carried**

Adoption of Minutes

Motion #2023-096

D. Martin/S. Critch

Resolved that the minutes of the regular Council meeting that was held on August 17th, 2023, and the minutes of the special Council meeting that was held on September 5th, 2023, be adopted.

Favour: 7; Opposed: 0; **Carried**

BUSINESS ARISING

Housekeeping

- There was a problem with the backhoe not moving. Toromont Cat was out and since it is an intermittent problem, they could not identify the problem. The ride control was fixed, and the nitrogen needs to be filled up every 2 years. One of the side axels is leaking, and the technician is going to see if its under warranty since this was replaced last October.
- The leak in the 5 Roads is fixed. Pumps are now cutting out for up to 2 ½ hours.
- Water pump is ordered to pump chlorine from the barrel.
- Sewer camera has been ordered.
- Some roads have been done.
- A hole in the culvert leading to Garlop needs to be repaired.

Chlorinators

The chlorinator that has not been working properly was sent to Flo Tech who said they could not find any issues with it. They will be back to look at it again.

Pump Pricing

Council had previously discussed applying for new pumps under the Municipal Capital Works program. Pricing was obtained on 7.5hp and 10 hp pumps as part of the process. Discussion took place on whether the 10hp is necessary. Town staff was informed that the 7.5hp pumps that is currently in place, may be running at a lower horsepower due to wear. Council asked that pricing be obtained on a new 7.5hp pump, repairing 1 pump that is already in place, a back up pump and a new electrical panel. Council will budget for this in the 2024 budget.

Lift Station – Funding/PMA

Approval was received from the Canada Community Building Fund for the monies needed for the lift station project. The increased funding is \$19,643.00.

BUSINESS ARISING (CONT.)

Lift Station – Funding/PMA (Cont.)

Council reviewed the terms of the loan for the lift station. They resolved to borrow from CIBC, \$16,916.98 for Project # 169-2022-7640, Lift Station Upgrade for a term of 5 years, amortization period of 5 years. Rate will be prime plus 1.500%. The purpose of this loan is to make upgrades to the lift station that was installed in the 1980's and needs new pumps, panel and to be brought up to code. The town has been approved by Canada Community Building Fund to receive funds for this project and they are borrowing against future payments.

Motion #2023-097

I. Piercey/S. Critch

Resolved that the town of New Perlican borrow from CIBC, \$16,916.98 for Project # 169-2022-7640, Lift Station Upgrade for a term of 5 years, amortization period of 5 years. Rate will be prime plus 1.500%. The purpose of this loan is to make upgrades to the lift station that was installed in the 1980's and needs new pumps, panel and to be brought up to code. The town has been approved by Canada Community Building Fund to receive funds for this project and they are borrowing against future payments.

Favour: 7; Opposed: 0; Carried

The terms for the loan for the GST portion was also reviewed. They resolved to borrow from CIBC, \$16,048.02 for the GST portion of Project # 169-2022-7640, Lift Station Upgrade for a term of 1 year, amortization period of 1 year. Rate will be prime plus 1.500%. The purpose of this loan is to make upgrades to the lift station that was installed in the 1980's and needs new pumps, panel and to be brought up to code.

Motion #2023-098

R. French/F. St. George

Resolved that the town of New Perlican borrow from CIBC, \$16,048.02 for the GST portion of Project # 169-2022-7640, Lift Station Upgrade for a term of 1 year, amortization period of 1 year. Rate will be prime plus 1.500%. The purpose of this loan is to make upgrades to the lift station that was installed in the 1980's and needs new pumps, panel and to be brought up to code.

Favour: 7; Opposed: 0; Carried

Information was also reviewed from Xylem about a Preventative Maintenance Agreement (PMA). Council resolved to purchase a PMA for a cost of \$1380.00 plus tax.

Motion #2023-099

D. Martin/R. French

Resolved to purchase a Preventative Maintenance Agreement from Xylem at a cost of \$1,380.00 plus tax.

Favour: 7; Opposed: 0; Carried

Trailer – Brook Road

The trailer was measured, and it is over 30 feet in length and is not over any water lines. Another letter will be sent to the property owner explaining that if the trailer is on the property when the Municipal Town Plan is done, it will need to be hooked to water and sewer services and generators are not allowed. The clean out was damaged when the excavation work was done, and Council asked that it be repaired within 30 days, or it will be done by maintenance staff and billed to the property owner. An invoice for the excavation permit will also be sent.

Bus Shelter

The bus shelter needs to be replaced. Council asked that the town clerk/manger contact the property owner where the bus shelter is located to make sure that they are okay with the bus shelter remaining there. If so, maintenance staff will build a new bus shelter in the next couple of weeks.

D'Iberville Trail – Repairs

There is a portion of the D'Iberville Trail where there is wood covering a mud hole that gets slippery. This will be covered with chicken wire.

Time Sheets

Council reviewed time sheets up to September 22nd, 2023.

Sammy left the meeting @ 8:15pm.

Clean Up of Properties – Orders

Council reviewed information that was received from the Town of CBS about the procedures that are used when issuing orders to get properties clean up. Council asked that the town of Whiteway be contacted and see if they have any rules and/or regulations in place for cleaning up town properties.

BUSINESS ARISING (CONT.)

Municipal Town Plan

The Municipal Town Plan Public Hearing has been rescheduled to October 24th, 2023, at 7:00pm.

10-28 Church Road /15-17 Church Road

A reply was received from the property owners of 10-28 Church Road and 15-17 Church Road. The property owner stated that the trailer should not fall over, and no one should be on the property without them present. The trailer has since been placed on 15-17 Church Road. The steeple has been assessed and the structural integrity is fine, and the cross will be removed as it appears to be loose.

Main Highway – Lines of Sight

The Department of Transportation was contacted about sight lines on the main highway. The supervisor is on holidays and the town clerk/manager was instructed to call Service NL. Service NL said to contact the Department of Transportation. The town clerk/manager will contact the Department of Transportation when the supervisor returns from holidays.

NEW BUSINESS

Joint Mayor’s – Audit Services

Discussion took place on the request from the Joint Mayor’s Association of Trinity – Bay de Verde for the town to pass a resolution to apply for audit services with the other towns in the association under the Community Collaboration Grant. Council decided not to take part as they are with Byron D. Smith Accounting and have not experienced any issues.

Garbage Collection

Council reviewed the information that was compiled by Lorraine Lafitte, Special Projects Manager, Town of Winterton about the cost of garbage collection using a compactor. The numbers were based on the towns from Heart’s Desire to Hant’s Harbour taking part. The group of towns are planning to apply for the Community Collaboration Grant to help with the start up costs of the electrical and concrete pad needed for the compactor. Council resolved to support the application for the Community Collaboration Grant to help with the start up costs of the electrical and concrete pad needed for the compactor.

Motion #2023-100

P. Burrige/I. Piercey

Resolved to support the application for the Community Collaboration Grant to help with the start up costs of the electrical and concrete pad needed for the compactor with the neighboring communities.

Favour:7; Opposed: 0; Carried

Anglican Cemetary Road

Discussion took place on the town vehicles doing the snow clearing for Anglican Cemetary Road, a private road owned by the Anglican Church. There is a bridge and Council is concerned that there may be structural issues due to heavy equipment travelling over it. Council asked that the Anglican Church be contacted and informed that the town will not be doing any snow clearing on this road going forward.

Letter – 12 Tory Road

A letter was received concerning the garage/shed permit that was issued for 12 Tory Road and the condition of the property. A letter will be sent stating that the town investigated it and there were no grounds to refuse the permit. As to the condition of the property, Council is reviewing all options to try and solve the problem.

Letter – Rental

A letter was received asking if Council would rent a bay of the garage to a property owner in New Perlican. Council decided not to rent it as it may be needed by the town over the winter and possible liability issues.

MMSB – Community Waste Diversion Fund

Council reviewed the MMSB Community Waste Diversion Fund information but decided not to apply.

FINANCE

Payables

Council resolved to pay the invoices as presented.

Motion #2023-101

S. Critch/R. French

Resolved to pay all outstanding invoices.

Favour:7; Opposed: 0; Carried

Cash Report

A copy of the cash report for August was given to Council for review.

FINANCE(CONT.)

Check Register

A copy of the check register for August was given to Council for approval.

I. Piercey/P. Burrige

Motion #2023-102

Resolved to approve the check register for August.

Favour: 7; Opposed: 0; **Carried**

Visa Statement

A copy of the Visa statement for July/ August and August/September was given to Council for review.

CORRESPONDENCE

- Baccalieu Trail SPCA – Request - File

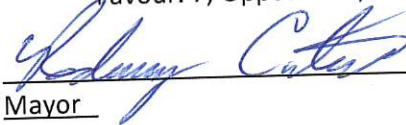
Next Meeting – October 26th, 2023

Motion #2023-103

D. Martin/S. Critch

Resolved to adjourn the meeting at 9:30pm.


Favour: 7; Opposed: 0; **Carried**



 Mayor



 Town Clerk/Manager



 Date