



Council Meeting Minutes October 26th, 2023

Members Present: Rodney Critch, Mayor Ivy Piercey, Deputy Mayor
Peter Burrige, Councillor Susan Critch, Councillor
Rick French, Councillor Derek Martin, Councillor
Felix St. George, Councillor

Also Present: Sammy Burrage, Superintendent of Works
Shelly Burrage, Town Clerk/Manager

Meeting called to order at 7:20pm.

Adoption of Agenda

Motion #2023-107

I. Piercey/R. French

Resolved to adopt the agenda with the noted correction from 37 Tory Road to 35 Tory Road.
Favour: 7; Opposed: 0; Carried

Adoption of Minutes

Motion #2023-096

R. French/S. Critch

Resolved that the minutes of the regular Council meeting that was held on September 27th, 2023, and the minutes of the special Council meeting that was held on October 18th, 2023, be adopted.
Favour: 7; Opposed: 0; Carried

BUSINESS ARISING

Housekeeping

- There was a problem with the lift station, the 2 pumps were running but there was no water in the well. The panel was shut down and turned back on and the light was on. Western Pumps was contacted, and they said it could be a problem with the floats. Council stated that if it happens in the future, Western Pumps is to be contacted and asked to come and look at the lift station.
- The pumps are cutting out for up to 3 hours at a time.
- Hydrants being flushed next week.
- The power steering line is broken on the dump truck.
- Preparation for snow clearing will take place next week.
- The concrete and pavement will be repaired in the spring.
- There is a 4-inch line going to the property that the old school was on.
- The owners of 15-17 Church Road have to be notified that the water line is running through their land.
- A new curb stop will be placed on the old school building lot for a flush out.

Chlorinators

The chlorinator has been received back from Flo-Tech but has not been installed yet. There is trouble with regulating the chlorine. If it is on 40, works fine, put on 41, there is too much chlorine, turn it down, there is not enough. Borealis Consulting will be contacted to see why the chlorine is mixing at 6% and not 12%.

Lift Station – Funding

Application has been sent to CIBC with the revised numbers.

Trailer – Brook Road

The clean out has been repaired by the property owner.

Letter – Snow Clearing

A letter was received from Tony Blanchard requesting that the town do the snow clearing on the lane behind his house on the Main Road. There are now 2 residences on this lane. Councillors and staff will meet with Mr. Blanchard and discuss where the snow can be pushed.

BUSINESS ARISING (CONT.)

Council reviewed time sheets up to October 25th, 2023.

Anna Myers left the meeting @ 8:10pm.

Clean Up of Properties

The town clerk/manager checked with the Town of Whiteway, and they do not have anything regarding the clean up of properties that the town can use. The Department of Environment and Climate Change will be contacted about the possibility of fuel being spilled on the land at 12 Tory Road. A registered letter will be sent to the property owner giving them 30 days to clean up the property.

Municipal Town Plan – Public Hearing October 24th

The Municipal Town Plan Public Hearing took place on October 24th, 2023. The meeting was chaired by Sandy Hounsell, Commissioner. Anna Myers, planner was in attendance along with 6 Councillors, 3 town's staff and 8 residents. The Commissioner heard recommendations and will prepare a report that Council can accept or reject in whole or in part.

Letter – 63 Vitter's Cove Road

A letter was received from the property owner of 63 Vitter's Cove Road asking if the approval that received in 2021 to build on this property will remain in effect under the new municipal plan. Council stated that the approval will be still in effect.

Garbage Collection

Council reviewed a breakdown of the costs of the garbage collection if they partake in the garbage collection with the neighbouring towns. There was a mistake made with the calculations, so this will be deferred to the next meeting.

NEW BUSINESS

Site Specific Health and Safety Plan

The Site-Specific Health and Safety Plan for picking up salt and sand at the highways depot in Heart's Content has been updated for winter 2023/24. Council agreed to accept the Site-Specific Health and Safety Plan as presented to Council.

Motion #2023-109

I. Piercey/S. Critch

Resolved that the Site-Specific Health and Safety Plan for winter 2023/24 be adopted as presented to Council.

Favour: 7; Opposed: 0; Carried

Printer Lease

Council reviewed a proposal for a new printer from Modern Business. It is difficult to get parts and toner for the printer that the town currently leases. The quarterly lease payment remains the same, \$361.66 (HST included), and the cost for printing would be \$0.01 (black) and \$0.08 (color).

Motion #2023-110

D. Martin/P. Burrige

Resolved to lease a printer from Modern Business with a quarterly lease payment of \$361.66 (HST included) and the cost of printing will be \$0.01 for black copies and \$0.08 for color copies.

Favour: 7; Opposed: 0; Carried

Bonfire Night

Bonfire night will take place on November 4th due to availability of the fire truck. Council asked that the fire department ensure that the fire is out before they leave.

Remembrance Day Ceremony

The Town of Heart's Content is hosting a Remembrance Day ceremony on November 11th. Deputy Mayor Piercey will lay a wreath on behalf of the town.

Letter – Tom Harris

A letter from Tom Harris, a former engineer for the town was tabled. The office is closing next year, and he stated that the town can have the field books and files at no charge, and he can put the diagrams on a memory stick for \$1,500.00 plus HST. Council stated they would like to have the field books and files but declined the diagrams on the memory stick.

Letter - 12 Tory Road

A letter was received concerning the state of 12 Tory Road and the effect it is having on a near by business. Council asked that a letter be sent stating that Council is doing their best to get the property cleaned up.

Letter - 35 Tory Road

A complaint was received about a vehicle being parked on the road itself by 35 Tory Road. Council asked that a letter be sent to the property owner asking them to ensure that vehicles are not parked on the road.

FINANCE

Budget 2024

The first budget meeting will take place on Wednesday, November 8th at 7:00pm.

Municipal Operating Grant/Provincial Gas Tax

The municipal operating grant of \$23,153.29 has been received. The provincial gas tax of \$7,194.24 should be received in the next 7-10 days.

Arrears

Council reviewed arrears accounts on pieces of land. Council made a motion that letters be sent to the property owners giving them 30 days to pay their accounts or it will be referred to a collection agency.

Motion #2023-111

P. Burridge/S. Critch

Resolved to send registered letters to property owners that is in arrears giving them 30 days to either pay in full or make suitable payment arrangements to avoid having the account sent to a collection agency.

Favour:7; Opposed: 0; **Carried**

Payables

Council resolved to pay the invoices as presented.

Motion #2023-112

S. Critch/P. Burridge

Resolved to pay all outstanding invoices.

Favour:7; Opposed: 0; **Carried**

Cash Report

A copy of the cash report for September was given to Council for review.

Check Register

A copy of the check register for September was given to Council for approval.

Motion #2023-113

I. Piercey/P. Burridge

Resolved to approve the check register for September.

Favour: 7; Opposed: 0; **Carried**

Visa Statement

A copy of the Visa statement for September/October was given to Council for review.

CORRESPONDENCE

- Eating Disorder Foundation - Flag – File
- Miles for Smiles – Proclamation – Signed
- Miss Newfoundland & Labrador Pageant 2024 – Donation - File

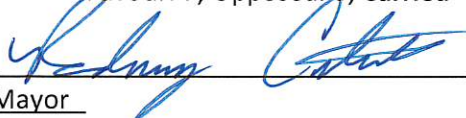
Next Meeting – November 16th, 2023

Motion #2023-114

R. French/P. Burridge

Resolved to adjourn the meeting at 8:55pm.

Favour: 7; Opposed: 0; **Carried**



Mayor



Town Clerk/Manager



Date