



## **Council Meeting Minutes September 29<sup>th</sup>, 2022**

**Members Present:** Ivy Piercey, Deputy Mayor Rick French, Councillor  
Derek Martin, Councillor Linda Moyles, Councillor  
Felix St. George, Councillor

**Also Present:** Sammy Burrage, Superintendent of Works  
Shelly Burrage, Town Clerk/Manager

**Absent:** Rodney Critch, Mayor Susan Critch, Councillor

**Meeting called to order at 7:15pm.**

### **Adoption of Agenda**

#### **Motion #2022-098**

**R. French/I. Piercey**

Resolved to adopt the agenda.

Favour: 5; Opposed: 0; **Carried**

### **Adoption of Minutes**

#### **Motion #2022-099**

**Critch/D. Martin**

Resolved that the minutes of the regular Council meeting that was held on August 29<sup>th</sup>, 2022, and the minutes of the meeting that was held with Heritage New Perican on September 20<sup>th</sup>, 2022, be adopted.

Favour: 5; Opposed: 0; **Carried**

**R.**

### **BUSINESS ARISING**

#### **Housekeeping**

- There was a problem with the large screen at the pumphouse. Waiting on a quote from Electrical Motor and Pump.
- Lightning affected the 2 transducers, the one in the pumphouse has been replaced, waiting on the one for the tank. Without the transducer, cannot tell how much water is in it (water comes out the overflow) so there is one pump running. Sammy turned off the pump one day and the water in the tank went down 2 feet in 6 hours.
- Chlorine room is ready for new system.
- Roads will be done next week.
- Council asked that a letter be sent to the property owner of 12-16 Tory Road asking them to move items that may hinder snow clearing operations.
- Only 1 pump working at the lift station, and it will only work 1 side due to connection issue.

#### **Gas Tax Projects**

Environmental permits have been received and the chlorine system is on order. Changes had to be made to the package for the lift station due to questions from the Department of Environment and Climate Change about the overflow. The bid package should soon be completed.

#### **Letter from Wayne Polem - Water/Sewer Policy**

A letter was received from Wayne Polem regarding the new water and sewer policy that was adopted May 26<sup>th</sup>, 2022. Mr. Polem does not agree with the policy for several reasons. Discussion took place and Council reviewed the policy of other towns. Councillor St. George made motion, seconded by Councillor Martin to rescind Motion#2022-046 that stated that effective immediately, it is the responsibility of the property owner for repairs to their water and/or sewer lines from their property line into and including the residence/building. Council is responsible from the property line to the Main Line.

**Motion #2022-100**

**F. St.**

**George/D. Martin**

Resolved to rescind Motion #2022 - 046 which stated that effective immediately, it is the responsibility of the property owner for repairs to their water and/or sewer lines from their property line into and including the residence/building. Council is responsible from the property line to the Main Line.

Favour: 5; Opposed: 0; **Carried**

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**BUISNESS ARISING(CONT.)**

**Letter from Wayne Polem - Water/Sewer Policy**

Council decided that effective immediately, it is the responsibility of the property owner for repairs to their water line from their curb stop into and including the residence/building, the town is responsible for repairs from the curb stop to the main line. If repairs are needed on a water line, between the curb stop and the residence/building, the curb stop will be moved to the property line. Property owners are responsible for repairs to their sewer lines from their property line into and including the residence/building and the town is responsible from the property line to the main line.

**Motion #2022-101**

**L.**

**Moyles/I. Piercey**

Resolved that effective immediately, it is the responsibility of the property owner for repairs to their water line from their curb stop into and including the residence/building, the town is responsible for repairs from the curb stop to the main line. If repairs are needed on a water line, between the curb stop and the residence/building, the curb stop will be moved to the property line. Property owners are responsible for repairs to their sewer lines from their property line into and including the residence/building and the town is responsible from the property line to the main line.

Favour: 5; Opposed: 0; **Carried**

Council then discussed if a homeowner needs the use of the town snake to clear a sewer blockage that is on their property line. If the town office is contacted about a sewer problem and the property owner is requesting town staff to come with the snake to clean the line, the property owner has to be told to have their sewer clean out opened as town staff will not be responsible for opening it and if the problem with the sewer is between the residence/building and the property line, the charge will be \$60.00 per hour for the use of the snake and the town staff to operate it.

**Motion #2022-102**

**D.**

**Martin/F. St. George**

Resolved that effective immediately, if the town office is contacted about a sewer problem and the property owner is requesting town staff to come with the snake to clean the line, the property owner has to be told to have their sewer clean out opened as town staff will not be responsible for opening it and if the problem with the sewer is between the residence/building and the property line, the charge will be \$60.00 per hour for the use of the snake and the town staff to operate it.

Favour: 5; Opposed: 0; **Carried**

**Crossing of Water Lines**

Council discussed the issue of who is responsible if there is a problem with water/sewer lines that are crossed on top by another set of water/sewer lines. If there is a problem with the water/sewer lines on bottom and the problem is between the main line and the curb stop, the town is responsible for repairs to the water/sewer line.

**Time Sheets**

Council reviewed the time sheets for the employees for the period August 20<sup>th</sup>, 2022, to September 25<sup>th</sup>, 2022. As most of the work has been completed, Sammy will be finished on a full-time basis on October 14<sup>th</sup>, 2022, and will be available on a call-in basis after.

**Sammy left the meeting at 8:05pm.**

**55-69 Beaver Pond Road**

Councillors and maintenance staff visited 55-69 Beaver Pond Road. Gerald Walsh only requires 100 ft of the property. Discussion took place on various possibilities and decided that leasing the area

may be the best solution. A lease agreement will be drawn up and brought to the next meeting for Council to review.

### **18-24 Brook Road**

Councillors and maintenance staff visited 18-24 Brook Road. Council asked that this be deferred to the next regular meeting when Mayor Critch and Councillor Critch is present.

### **14-16 Harbour Road**

The town clerk/manager contacted the Department of Municipal and Provincial Affairs and was advised that the issue is between property owners and Council should not get involved.

### **Public Wharf**

There has been no appraisal done on the wharf. Further research will be done.

### **Trail Project**

Council reviewed a breakdown of expenses for the project so far. Salary has cost \$4,800.00, culverts (shipping included), \$2,837.35 for a total of \$7,637.35. \$7,500.00 was received from Active NL.

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### **NEW BUSINESS**

#### **Eastern Regional Service Board - Contract Extension**

A letter was received from the Eastern Regional Service Board stating that the present agreement for services expires on March 31<sup>st</sup>, 2022 and asked if the town would like to extend the agreement to March 23<sup>rd</sup>, 2023. Council asked that this matter be deferred to the next meeting so other towns can be contacted to see what they have decided. Council asked the town clerk/manager to contact the Joint Mayor's Association of Trinity- Bay de Verde so it can be placed on the agenda for the next meeting.

#### **MCW - Project Approval**

The Town of New Perlican has been approved for a Chlorination System Replacement and Maintenance under the Investing in Canada Infrastructure Program in the amount of \$71,600.00. Council has decided to money from the Canada Community Building Fund (CCB) for this project and the money cannot be transferred to another project. Council resolved to send a letter stating that they are not accepting the funding due to using CCB funding for a new chlorine system.

#### **Motion #2022-103**

**L.**

#### **Moyles/ I. Piercey**

Resolved to send a letter to the Department of Transportation and Infrastructure stating that the Town of New Perlican is not accepting the funding from the Investing in Canada Infrastructure Program for a Chlorine system Replacement and Maintenance because they are using funds from the Canada Community Building Fund.

Favour: 5; Opposed: 0; **Carried**

#### **Letter from Alysha Hindy - Sign**

A letter was tabled from Alysha Hindy asking for a speed reduction sign or a children at play sign for Beach Road. Council decided to place a children at play sign on the road.

#### **Letter from Megan Oliver - Bus Shelter**

A letter was tabled from Megan Oliver asking for a bus shelter near the community center. Discussion took place and it was decided that it not feasible to place a bus shelter in the area.

#### **Letter from Ed and Avora Penney - Alders**

A letter was tabled from Ed and Avora Penney asking if they can cut down the alders on the opposite side of 37 Vitter's Cove Road and dispose of them. Council asked that a letter be sent to Mr. and Mrs. Penney stating that the town does not own that property and cannot give permission as it is owned by a property owner on Beach Road.

#### **Municipal Conduct Act**

Council reviewed information about the Municipal Conduct Act. All municipalities must establish one on or before March 1<sup>st</sup>, 2023. Deputy Mayor Piercey and the town clerk/manager is availing of training about the Municipal Conduct Act and Code of Conduct and will report back to Council when completed.

#### **Municipal Training**

Council reviewed information on training sessions that are mandatory as part of the Municipal Code of Conduct. There are both in-person and virtual training options available. Most councillors have already been registered for the training, but some are waiting for Spring, 2023.

### **Pinsent's Lane**

The town office has received a complaint of items in Pinsent's Lane that does not belong there. Council asked that a letter be sent to the property owner by Pinsent's Lane asking them to keep the lane clear.

### **Human Resources**

Meeting declared privileged at 9:10pm.

Meeting re-opened at 9:15pm.

There were no motions to be brought forward to the public meeting.

### **FINANCE**

#### **Payables**

Council resolved to pay the invoices as presented.

#### **Motion #2022-104**

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#### **L. Moyles/ I. Piercey**

Resolved to pay all outstanding invoices.

Favour: 5; Opposed: 0; **Carried**

#### **Cash Report**

A copy of the cash report for August was given to Council for review.

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### **FINANCE (CONT.)**

#### **Check Register**

A copy of the check register for August was given to Council for approval.

#### **Motion #2022-105**

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#### **French/F. St. George**

Resolved to approve the check register for July.

Favour: 5; Opposed: 0; **Carried**

**R.**

#### **Visa Statement**

A copy of the Visa statements for August/September was given to Council for review.

### **COMMITTEES**

#### **Letter from Joan Butler - Resignation**

A letter was tabled from Joan Butler resigning as a member of Heriatge New Perlican. Council asked that a letter be sent to Ms. Butler thanking her for her years of volunteering with the committee.

#### **Heritage New Perlican -Committee**

At the meeting that was held with Heritage New Perlican on September 20<sup>th</sup>, 2022, it was noted that the 5 members that remain are less than is required under the regulations. Ruth Burrige, Eileen Matthews, Linda Pelley, Betty Simmons, and Karen Smith all stated that they willing to stay on to caretake the artifacts and plan upcoming Heritage Days but would be holding meetings without any minutes and will keep Council apprised and request approval if required. Council agreed with this and will continue to advertise for new members.

#### **Motion #2022-106**

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#### **Martin/F. St. George**

Resolved to approve Ruth Burrige, Eileen Matthews, Linda Pelley, Betty Simmons, and Karen Smith to remain on as Heritage New Perlican members even though this is less than is required under the regulations.

Favour: 5; Opposed: 0; **Carried**

**D.**

#### **Heritage New Perlican - Stanchions**

Heritage New Perlican will be purchasing stanchions to be placed in front of the W. C, Palmer mural. This will hopefully keep people back from the mural when there is a function.

**CORRESPONDENCE**

**Town of Winterton - Invitation** - Official opening of the Town of Winterton Municipal Complex, Friday, October 7<sup>th</sup>, 2-4

**Municipal Assessment Agency - Update** - File

**CBDC - Luncheon** - October 20<sup>th</sup>, 12-2

**Motion #2022-107**

**I.**

**Piercey**

Resolved to adjourn the meeting at 9:35pm.

Favour: 5; Opposed: 0; **Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk/Manager

\_\_\_\_\_  
Date