



Council Meeting Minutes July 21st , 2022

Members Present: Derek Martin Mayor Rodney Critch, Deputy Mayor
Susan Critch, Councillor Rick French, Councillor
Linda Moyles, Councillor Ivy Piercey, Councillor
Felix St. George, Councillor

Also Present: Sammy Burrage, Superintendent of Works
Shelly Burrage, Town Clerk/Manager
Terry Bryant, Assistant to the Superintendent of Works

Meeting called to order at 7:05pm.

Adoption of Agenda

Motion #2022-074

I. Piercey/R. Critch

Resolved to adopt the agenda. All in favour, motion carried.

Favour: 7; Opposed: 0; **Carried**

Adoption of Minutes

Motion #2022-074

R.

Critch/D. Martin

Resolved that the minutes of the Special Council Meeting with Andre Saab and the minutes of the regular Council meeting that were held on June 30th, 2022, be adopted.

Favour: 7; Opposed: 0; **Carried**

BUSINESS ARISING

Housekeeping

- The lift station is working, 6 motors were scrapped to make 2.
- The light and gate have been repaired at the water tank.
- The well in the pumphouse has been cleaned.
- Water is low in Beaver Pond due to rocks moved years ago.
- The screen for the settings on the pump is not legible. This needs to be repaired. The only way to turn off the pumps is by turning off the breaker.
- Street signs are almost done. Another Hiscock's Road had to be ordered.
- The road to the pumphouse is almost completed. A roadway to the brook is going to be done so it is easier to get the pump to the brook when cleaning the well.
- The culverts for Hefford's Road and Brook Road have been delivered.
- The ditch on Tory Road has been cleaned up.
- The manhole on Church Road has been cleaned out.
- Repairs were made to the sewer line at 7 Tory Road Extension due to tree roots breaking the line.
- There is a problem with low water pressure to Pondsides Apartments. There is a temporary water line going into the building. It is believed that it is leaking under the Main Road. It is hoped to feed the new water line through an unused sewer line and hook the water up without having to cut the pavement.
- There are trees growing up by the guardrail on Harbour Road just past the public wharf. These will be removed.

Gas Tax Projects

Randy Tucker, Borealis Consulting, sent an update on the gas tax projects. The chlorinator is gone for drafting, need some additional measurements. He is hoping to have the plans to apply for the environmental permit within a week and the lift station shortly after. He is meeting with Sammy on

Friday morning and is hoping to do the drafting on the lift station next week. It is hoped that everything will be ready to re-tender by the end of next week.

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BUISNESS ARISING (CONT.)

Work Orders

Discussion took place about the work orders for residents who have asked for the town to do work for them. There are 7 work orders on file and maintenance staff believe that it may take a week to do this work. When people do contact the town office, there are told that town work come first. Council stated that town work is to be completed first and notify those people waiting that it will be at least the middle of August before staff will be available for these jobs providing no other town work comes up.

Letter from Brad and Leona Laundry - Curb Stop/Speed Bump

A letter was received from Brad and Leona Laundry regarding their curb stop and a speed bump on Vitter's Cove Road. They have been having a problem with the curb stop freezing and then you are unable to turn the water off to their cabin. They also asked to have speed bump place on Vitter's Cove Road in the vicinity of the playground. Council asked that a letter be sent to Mr. and Mrs. Laundry stating that the curb stop will be dug up and replaced and/or moved if necessary and that a speed bump has already ben placed in the area that they suggested.

Letter from Joan Butler - Water/Sewer Services

A letter was received from Joan Butler asking about water and sewer services for a new home construction that she was approved for in August 2021. Council had told Ms. Butler that the sewer would have to go to the manhole by the outfall in front of 77 Vitter's Cove Road, but she was told by former town employees that there is a closer one that she can tie into. Maintenance staff told Council that this other sewer line is only a 4-inch line and would not be suitable for more than 1 sewer hook-up. She also asked about renewing her permit. A letter will be sent to Ms. Butler stating she will not be able to hook into this line due to size and since the permit has not been issued yet, the previous approval stands.

Deputy Mayor Critch, Councillors Critch and Piercey declared a Conflict of Interest and left the meeting at 7:45 pm.

Letter from Stephen and Ivy Piercey - Manhole

A letter was received from Stephen and Ivy Piercey regarding the manhole on their property at 21B Gut Road. There is a sewer easement running through the yard and when the fill was put on the property for their home, the manhole had to be left exposed in case the maintenance staff needed access to it. This has resulted in a hole in their yard that is unsightly and a hazard according to their letter. Mr. and Mrs. Piercey are asking Council to place a manhole extension on it at Council's cost. The cost of the extension and delivery is approximately \$2500.00. Council discussed this issue and asked that a letter be sent to Mr. and Mrs. Piercey stating that the town is not responsible for the cost involved but if they decided to get the manhole extension themselves, the town will give a 10% discount on the labour cost of the town's maintenance staff putting it in place.

Deputy Mayor Critch and Councillors Critch and Piercey returned to the meeting at 7:55pm.

Letter from Bob and Connie Peddle - Speed Bump

A letter was received from Bob and Connie Peddle about vehicles speeding on Vitter's Cove Road, in particular a white garbage truck that was collecting garbage. The town office did call Eastern Regional Services Board to inform them of this situation. Mr. and Mrs. Peddle was wondering about installing speed bumps further out on Vitter's Cove Road. A letter will be sent to Mr. and Mrs. Peddle stating that there are no sped bumps left but a speed limit sign with 30km will be installed.

Public Wharf

Frank Maher, Maher's Construction will do an appraisal on the public wharf. There is a mooring line off the head of the wharf that is causing problems for some of the boats. This will be moved.

Sammy and Terry left the meeting at 8:05pm.

Trail Project

Workplace NL was contacted regarding Dennis Smith doing the work. The town clerk/manager was told to add his wages as a sub contractor on the town's Workplace NL account.

Memorial Benches

The price of the memorial benches was discussed. Due to the differing prices from different companies, each bench will be priced according to the supplier of the bench.

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Deputy Mayor Critch, Councillors Critch and Piercey declared a Conflict of Interest and left the meeting at 8:10 pm.

PERMITS

Critch, Rodney, and Susan – Rodney and Susan Critch applied to build a 22" x 16" cabin on their property that is located at 107C New Road.

Motion #2022-076

L.

Moyles/F. St. George

Resolved to approve the above permits.

Favour: 4; Opposed: 0; **Carried**

Deputy Mayor Critch and Councillors Critch and Piercey returned to the meeting at 8:15pm.

NEW BUSINESS

Active NL Funding

Applications are being accepted for the Active NL funding. This includes monies up to \$10,000.00 to upgrade existing community facilities which may include replacing or repairing a roof. Council will apply for the portion of the roof that is leaking, and a quote will be obtained to submit with the application.

Surveillance System - Lease

A letter was received from East Coast Capital stating that the lease is up on the surveillance system and there are 3 options:

1. Process a new lease request and trade up to newer equipment
2. Purchase the present equipment for \$1,061.19 plus applicable taxes
3. Return the equipment in good working order at the town' expense

Council decided to chose option # 2, purchase the equipment for \$1,061.19 plus applicable taxes.

Motion #2022-077

L.

Moyles/S. Critch

Resolved to purchase the present surveillance equipment from East Coast Capital for \$1,061.19 plus applicable taxes.

Favour: 7; Opposed: 0; **Carried**

Toromont Cat - Extended Warranty

Council reviewed an email from Evan Gale, Toromont Cat that outlined some options for an extended warranty. As there was only pricing and no details, Council asked for more information on each warranty package before they decide.

Letter from Terry Bryant - Permission for an Outdoor Stage Party

A letter was received from Terry Bryant asking for permission to have an outdoor stage waterfront party on Saturday, September 2nd, 2022. The party would include stage fires, food and beverages with music from 9:00pm - 2:00am with music set up on the Heritage Landing. Mr. Bryant has already received permission from Heritage New Perlican to use the landing and from Linda Moyles to run the electricity from her place. Discussion took place regarding this request and Council decided that they could not give permission to Mr. Bryant to hold this event due to liability issues. A letter will be sent to Mr. Bryant stating this and the letter will be cc'd to the Heritage New Perlican committee.

Letter from Greg Shyshko - Travel Trailer on Harbour Road

A letter was received from Greg Shyshko regarding the travel trailer on Harbour Road and his opposition to it. As Mr. Shyshko was observing the meeting, Council spoke to him about his concerns and assured him that the issue is being investigated as the owner of the travel trailer had told Council that he wanted to place the travel trailer there for a family reunion and permission was granted for this.

Time Sheets

Council reviewed the time sheets for the employees for the period July 1st, 2022 – July 22nd, 2022.

FINANCE

Payables

Council resolved to pay the invoices as presented.

Motion #2022-078

L. Moyles/ I. Piercey

Resolved to pay all outstanding invoices.

Favour: 7; Opposed: 0; **Carried**

Cash Report

A copy of the cash report for June was given to Council for review.

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FINANCE(CONT.)

Check Register

A copy of the check register for June was given to Council for approval.

Motion #2022-079

I.Piercey/S. Critch

Resolved to approve the check register for June.

Favour: 7; Opposed: 0; **Carried**

Arrears Summary

Council reviewed the arrears summary There are 5 accounts that are classified as summer/land with overdue accounts. These amounts total \$8,883.26. Council resolved that letters will be sent to these property owners giving them 30 days to either pay their account in full or make payment arrangements and if not, their accounts will be referred to Stewart McKelvey Law for a tax sale.

Motion #2022-080

R. French/ D. Martin

Resolved to send letters to those accounts that are identified as summer/land letters stating that they have 30 days to pay their account in full or make suitable payment arrangements and if not, the accounts will be referred to Stewart McKelvey Law for a tax sale.

Favour: 7; Opposed: 0; **Carried**

Council reviewed account #'s 511,520 and 585. These accounts have arrears dating more than 7 years. Council resolved to write off the following amounts for each account because they cannot collect taxes owing more than 7 years:

- Account # 511 - \$375.00
- Account # 520- \$488.81
- Account #585 - \$1,164.37

Letters will be sent to these property owners giving them 30 days to either pay their account in full or make payment arrangements and if not, their accounts will be referred to Stewart McKelvey Law for a tax sale.

Motion #2022-081

S. Critch/I. Piercey

Resolved to write off \$375.00 for Account # 511, \$488.81 for Account #520 and \$1,164.37 for Account # 585 because these are taxes owing more than 7 years and letters will be sent to these property owners giving them 30 days to either pay their account in full or make payment arrangements and if not, their accounts will be referred to Stewart McKelvey Law for a tax sale.

Favour: 7; Opposed: 0; **Carried**

Budget Variance Report

The Budget Variance Report for January 1st, 2022, to June 30th, 2022, was reviewed by Council.

COMMITTEES

Heritage New Perlican -Meeting

This meeting will take place on Thursday, August 4th, 2022 @ 7:00pm.

Heritage New Perlican - Heritage Day

Information was received from Heritage New Perlican on Heritage Day 2022. Council will discuss the items needed at the meeting with the committee on August 7th, 2022. There are no issues with supplying the tables, chairs and pylons and the students will be available to help that day also.

Motion #2022-072

D. Martin

Resolved to adjourn the meeting at 9:30pm.

Favour: 7; Opposed: 0; **Carried**

Mayor

Town Clerk/Manager

Date