



Council Meeting Minutes June 30th , 2022

Members Present: Derek Martin Mayor Rodney Critch, Deputy Mayor
Linda Moyles, Councillor Ivy Piercey, Councillor
Felix St. George, Councillor

Also Present: Sammy Burrage, Superintendent of Works
Shelly Burrage, Town Clerk/Manager
Terry Bryant, Assistant to the Superintendent of Works

Absent: Susan Critch, Councillor Rick French, Councillor

Meeting called to order at 7:10pm.

Adoption of Agenda

Motion #2022-062

I. Piercey/D. Martin

Resolved to adopt the agenda with the noted addition. All in favour, motion carried.

Favour: 5; Opposed: 0; **Carried**

Adoption of Minutes

Motion #2022-063

R.

Critch/D. Martin

Resolved that the minutes of the regular Council meeting held on May 26th, 2022, and the minutes of the special Council meeting that was held on June 5th, 2022, be adopted.

Favour: 5; Opposed: 0; **Carried**

BUSINESS ARISING

Housekeeping

- Pumphouse well needs to be cleaned out. The screens had been removed but they will be replaced.
- The light on the water tank is not working because the wiring had been disconnected. New wire will be installed.
- The gate by the water tank has to be fixed and "No Trespassing" signs installed.
- There had been a complaint about a rock on Bloody Point that protrudes and causes damage to tires. It is part of a cliff and cannot be removed. It has been spraypainted and a marker installed. A sign stating "No RV's Beyond This Point" will be installed.
- Street signs and stop signs have to be replaced.
- A ditch located at 3 Tory Road needs to be cleaned out due to sludge.
- The culvert on Brook Road needs to be replaced. The area will be inspected to see what is needed.
- A manhole on Church Road has 2 feet of mud in it, this will be cleaned out.
- The protected water area signs are up.

New Road - Water Line

Quotes were reviewed from EMCO for the cost of supplies to install either a 2" or a 1½" water line on New Road from the main line to 26 New Road. A 2" water line would cost \$6,090.98 (tax included) and the 1½" water line would cost \$4,671.82 (tax included). The 1½" line would suffice. Council made a resolution to install a 1½" water line from the main line to 26 New Road at a cost of \$4,671.82 (tax included).

Motion #2022-063

R.

Critch/L. Moyles

Resolved to install a 1½" water line from the main line to 26 New Road at a cost of \$4,671.82 (tax included).

Council Meeting Minutes June 30th, 2022, Page 2

BUISNESS ARISING(CONT.)

Gas Tax Projects

Approval has been received from Gas Tax for the increase in funding for the engineer/consultant. Randy Tucker, Borealis Consulting, has completed about 30-40% of the work that was on the proposal. The chlorine system may not have to go to tender if the lowest tender that was received previously follows the scope of work that was issued but the lift station would have to be re-tendered.

Speed Bumps

2 speed bumps have been placed on Beaver Pond Road and 1 on Tory Road. There has been requests for a speed bump by the playground on Vitter's Cove Road. Council asked that the other one be placed in that area.

Boat Display

Council reviewed the diagrams for the boat display that was done for the boats at the Heritage Landing. Council asked that the boat display be placed on an agenda for a meeting with the Heritage New Perlican Committee.

Letter from Ron Peddle - Ditch

A letter was received from Mr. Ron Peddle asking that the ditch located at 54-58 Beaver Pond Road be cleaned out. Maintenance staff has cleared out a rock in the area. It was brought to the attention of Council that it was not town staff that had placed the rock there but a person doing snow clearing for Mr. Peddle. A letter will be sent to Mr. Peddle stating that the work has been completed, that the rock was not there because of snow clearing by the town and if it has to be cleared out again, it will be at his expense.

Letter from Bev and Wayne Chipman - Ditch

A letter was received from Bev and Wayne Chipman outlining problems with water drainage at their property on Hefford's Road. Maintenance staff will visit the area with Councillors to see what the best solution would be.

Letter from Doug Twining - Scott's Hill Road

A letter was received from Mr. Doug Twining asking for repairs to Scott's Hill Road. Discussion took place and to maintain it as a road, there has to be clearance 30 feet from the center of the road and ditching. This is not possible on Scott's Hill Road. A letter will be sent to Mr. Twining stating that staff will do their best to patch up the road and make it passable.

Letter from George Burrage - Scott's Hill Road

A letter was received from Mr. George Burrage asking for asphalt mix to be placed on Scott's Hill Road and rocks dug up. A letter will be sent to Mr. Burrage stating that the road will be looked at and levelled off.

Council asked to review permits with Sammy and Terry before they left the meeting.

PERMITS

Green, Danny, and Carlene - Garage/Shed extension - Danny and Carlene Green applied to build a 24" x 24" extension onto their garage that is located at their residence at 139-141 Main Road.

Webber, Brendan - Garage/Shed Permit - Brendan Webber has applied to build a 28" x 32" garage/shed on his property that is located at 355 Main Road.

Motion #2022-065

Martin/ R. Critch

Resolved to approve the above permits.

Favour: 5; Opposed: 0; **Carried**

D.

Sammy and Terry left the meeting at 8:00pm.

BUISNESS ARISING (CONT.)

Public Wharf

An appraisal is needed for the wharf. Mayor Martin will check with Bill Balsom for more information.

49B Harbour Road

The culvert has been replaced. There was grass in the area before and a request was received to have grass placed back there. The area is town property and Council decided to leave it as is.

Community Clean-Up

The 2 clean ups have been completed and 25 people took part. All monies were spent. The 2 \$25.00 gift certificates from Legge's Restaurant were won by Rosalind Critch and Tom Prim. A \$25.00 gift certificate for Coastal Outdoors was donated by Greg Shyshko and that was won by Lynette Peddle.

2

Council Meeting Minutes June 30th, 2022, Page 3

BUISNESS ARISING (CONT.)

Tourism/Economic Development Plan

Another name has been received for the Tourism/Economic Development Plan Committee. Council asked that this be deferred to a meeting where all Council is present.

Website

The website is now up and running. The town clerk/manager has completed some training.

Councillor Piercey declared conflict of interest and left the meeting at 8:15pm.

Wall Blocks

There was 1 bid received on the wall blocks. The bid was opened, and Stephen Piercey bid \$1,260.00. Council resolved to accept Mr. Piercey's bid.

Motion #2022-066

L. Moyles/

F. St. George

Resolved to accept Stephen Piercey's bid of \$1,260.00 for the wall blocks.

Favour: 4; Opposed: 0; **Carried**

Councillor Piercey returned to the meeting at 8:18pm.

Deputy Mayor Critch declared conflict of interest and left the meeting at 8:20pm.

Trail Project

Quotes for the work were sent to Phonse St. George, SGL Construction, Dennis Smith, and Strainer's Mash. 2 quotes were received from Strainer's Mash and Dennis Smith. Strainer's Mash submitted a quote of \$70.00 per hour plus HST. Dennis Smith submitted a quote of \$60.00 per hour. Council asked that Workplace NL be contacted to inquire about coverage for anyone that does work for the town.

Deputy Mayor Critch returned to the meeting at 8:25pm.

Summer Jobs - Canada/Provincial

Approval for the Canada Summer Jobs was for 2 positions for 8 weeks, 35 hours a week. The SSEP - High School is for 1 position, for 4 weeks, for 30 hours a week.

Meeting declared privileged at 8:30pm.

Meeting declared unprivileged at 8:35pm.

Motion #2022-067

L.

Moyles/ I. Piercey

Resolved to hire Neve Coates and Blake Coates for the Canada Summer Jobs and Brianna Mansfield for the SSEP.

Favour: 5; Opposed: 0; **Carried**

NEW BUSINESS

Letter from Thomas Hobbs - Water and Sewer Hook Up

A letter was received from Thomas Hobbs asking for permission to hook his trailer that is located at 35 Tory Road to the town's water and sewer as it is bigger than what is outlined in the amendment

to the New Perlican Municipal Plan. Council declined his request due to the fact it can still be used on a road and the measurement that he is using takes in the tongue of the trailer and asked that a letter be sent to Mr. Hobbs with the portion of the amendment highlighted to show why it is not permissible.

Letter from Ross Critch and Debora Crane - Property

A letter was received from Ross Critch and Debora Crane asking what steps they needed to take to reclaim a piece of land on New Road that Mr. Critch's father had a sawmill on. Discussion took place and Mr. Critch, and Ms. Crane would have to contact Crown Lands for more information as there is nothing on the Municipal Assessment Roll to indicate ownership of this piece of property.

Letter from Bev and Wayne Chipman - New Street Light

A letter was received from Bev and Wayne Chipman asking for a streetlight to be installed at 30 Hefford's Road. Council agreed to ask Newfoundland Power to install a light on the pole indicated.

Motion #2022-068

Piercey/L. Moyles

Resolved to ask Newfoundland Power to install a streetlight at 30 Hefford's Road.

Favour: 5; Opposed: 0; **Carried 3**

Council Meeting Minutes June 30th, 2022, Page 4

NEW BUISNESS (CONT.)

Letter from Ron and Mary Peddle - Loud and Dangerous Driving

A letter was received from Ron and Mary Peddle about the loudness and speed of Atv's throughout the town day and night. Council understands their frustrations but there is not much that can be done. A notice will be placed in the next town crier asking people to be aware of their speeds and nosiness of their atv's as they go around town and to be respectful of other residents between the hours of 11:00pm and 7:00am. A letter will be sent to Mr. and Mrs. Peddle stating that when it comes to this issue, there is not much that Council can do.

Letters from Yvonne and Bryant - Home Business

A letter was received from Yvonne Bryant informing Council that she will be operating her small home-based business "Bizzie Tizzie Books & Stuff" from her residence at 336 Main Road. Council is pleased to hear this and supports her business. Ms. Bryant sent another letter wondering if she had to pay a business tax because in the City of Mount Pearl, it was considered mobile, and she did not have to pay it. Council asked that a letter be sent back to Ms. Bryant stating that all home-based businesses in New Perlican pays the minimum business tax of \$200.00 and that she is exempt from the business tax for 1 year.

JCP Application

The deadline for this year's JCP applications is August 19th, 2022. The town has applied and received approval in 2020 and 2021 to change the former fire hall into a heritage room, the heritage room into a library and a base for a bandstand but the funding had to be sent back both times due to a lack of workers. Council decided not to apply this year.

Memorial Benches

There has been a request for memorial benches. The cost previously was \$325.00 which included the bench, plaque, and delivery. The cost of the bench alone now is \$325.00 if done by the previous manufacturer. Council asked the town clerk/manager to check and see if it can be done for a cheaper price so the price to the purchaser can remain the same.

Time Sheets

Council reviewed the time sheets and banked hours for employees. There was a question about why the town office closes at 2:00pm each Friday. The town clerk/manager explained that was allotted so banking or picking up supplies can be done without closing the office. Council asked that if there is no banking or supplies to be picked up, the town clerk/manager use her banked hours if the office is to close 2:00pm on Fridays.

FINANCE

Payables

Council resolved to pay the invoices as presented.

Motion #2022-069

L. Moyles/ D. Martin

Resolved to pay all outstanding invoices.

Favour: 5; Opposed: 0; **Carried**

Cash Report

A copy of the cash report for May was given to Council for review.

Check Register

A copy of the check register for May was given to Council for approval.

Motion #2022-070

D. Martin/L. Moyles

Resolved to approve the check register for May.

Favour: 5; Opposed: 0; **Carried**

Visa Statement

A copy of the Visa statements for May/June was given to Council for review.

COMMITTEES

Heritage New Perlican -letter re: Travel Trailer on Harbour Road

A letter was received from Heritage New Perlican regarding the travel trailer on Harbour Road. Council decided to meet with Heritage New Perlican to discuss this and other items.

4

Council Meeting Minutes June 30th, 2022, Page 5

COMMITTEES (CONT.)

Heritage New Perlican - 2022 Municipal Heritage Designation Site

Heritage New Perlican would like to designate Bloody Point Early European Gravesite as the 2022 Municipal Designated Heritage Site. Council is very happy to approve this designation and is pleased to see all the hard work that the Committee is continuing to do in our community.

Motion #2022-071

Piercey/F. St. George

Resolved to designate Bloody Point Early European Gravesite as the 2022 Municipal Designated Heritage Site.

Favour: 5; Opposed: 0; **Carried**

Heritage New Perlican - Meeting re: Town Plan

This will be discussed in the meeting to be scheduled. Mayor Martin will check with Councillor French as to his availability.

Heritage New Perlican - Council Representative

This will also be discussed at the meeting.

CORRESPONDENCE

Municipal Assessment Agency - Memo - Update on the Municipal Assessment Agency

Motion #2022-072

D. Martin

Resolved to adjourn the meeting at 9:40pm.

Favour: 5; Opposed: 0; **Carried**

Mayor

Town Clerk/Manager

Date

