



Council Meeting Minutes March 24th, 2022

Members Present: Derek Martin Mayor Rodney Critch, Deputy Mayor
Susan Critch, Councillor Rick French, Councillor
Ivy Piercey, Councillor Felix St.

George, Councillor

Also Present: Shelly Burrage, Town Clerk/Manager

Absent: Linda Moyles, Councillor

Meeting called to order at 7:00pm

Adoption of Agenda

Motion #2022-024

S. Critch/D. Martin

Resolved to adopt the agenda. All in favour, motion carried.

Favour: 6; Opposed: 0; **Carried**

Adoption of Minutes

Motion #2022-025

Piercey/D. Martin

Resolved that the minutes of the regular Council meeting held on February 24th, 2022, be adopted.

Favour: 6; Opposed: 0; **Carried**

BUSINESS ARISING

Housekeeping

- When snow clearing by Brookside Place, Council asked that only one cut be made.
- A schedule has been done for doing garbage around town.
- Chlorine is being mixed every 3-4 days.
- A lockset needs to be placed on the chlorine room door.

Assistant to the Superintendent of Works

There have been 2 resumes received. The Public Works Committee will conduct the interviews. Interview questions will be reviewed by the committee and passed back to the town clerk/manager to update.

Mahers Contracting - Permission

Mahers Contracting sent another email asking for permission to place the lumber in the top pit from the wharf project in Winterton. There were also emails attached from Peter Fudge, Senior Project Engineer and Tara Fudge, Regional Environmental Advisor, both with Fisheries and Oceans Canada stating that DFO-SCH approves this storage and will further seek approval from Service NL. To acquire the approval from Service NL, a letter of approval is needed from the town. Council asked that Mahers Contracting sign an agreement stating that approval will be given providing all materials are removed when the project is completed, and a \$2,000.00 rental fee be paid.

Motion #2022-026

Martin/ R. Critch

Resolved that an approval letter will be given to Mahers Contracting giving them permission to store the lumber from the wharf project in Winterton in the top pit providing an agreement is signed stating that all materials will be removed when the project is complete, and a \$2,000.00 rental fee is paid.

Favour: 6; Opposed: 0; **Carried**

New Perlican Fire Truck

A notice was placed in the town crier stating Council's plans for the old fire truck. A deadline of April 19th, 2022, was given as the deadline for the receipt of written opinions. The Heart's Content Fire Department asked about the equipment. This will be inventoried and discussed later.

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BUISNESS ARISING(CONT.)

Harry's Bridge

Council reviewed pictures of the water pooling on Harry's Bridge due to potholes. They asked that the area be back dragged to fill in the potholes and that the pictures be forwarded to the Department of Transportation and Infrastructure requesting that work be done to the top of the bridge to alleviate this situation.

Letters re: Harbour Road - Heritage New Perlican

Michael LaDuke and Karen Smith

Marie McDonald

Letters were received from Heritage New Perlican, Michael LaDuke and Karen Smith and Marie McDonald regarding the condition of Harbour Road. Council requested that letters be sent stating that temporary repairs will take place and that all town roads will be cleaned up as part of the maintenance after the winter months.

Letter from Eileen Matthews - Bathrooms

A letter was received from Eileen Matthews about the handicapped washrooms in the upstairs of the Veteran's Memorial Community Center. At a recent visit to the center, Mrs. Matthews realized that there were no handicapped toilets and/or bars in the women's washroom. Discussion took place and it was decided that bars will be installed in the handicapped washrooms and the need to replace the toilets will be monitored.

MMSB - Funding Decision

The Town of New Perlican has received \$930.00 from the MMSB for the Come Home Year Community Cleanup. A decision on the date for the cleanup will be made in April.

Eastern Regional Services Board - Community Clean Ups

Guidelines for community clean ups as set out by the Eastern Regional Services Board was tabled.

PERMITS

Deputy Mayor Critch, Councillors Critch and St. George declared a conflict of interest and left the meeting @8:04pm.

Abbott, Larry and Brenda - New Home Construction - Larry and Brenda Abbott have applied to build a 42ft x 46ft house on their property located at 16-24 New Road.

Motion #2022-027

R.

French/I. Piercey

Resolved to approve a New Home Construction permit for Larry and Brenda Abbott for 16-24 New Road.

Favour: 3; Opposed: 0; **Carried**

Deputy Mayor Critch, Councillors Critch and St. George returned to the meeting @ 8:10pm.

Twining, Doug - Home Extension/Addition - Doug Twining has applied to build a 35ft x 25 ft addition onto his house that is located at 44A Scott's Hill. Council did ask if the addition is within his boundaries and it is, whether the shed is behind his house, and it is and if there would be enough parking and there will be. Mr. Twining stated on his application that staff can be there when he builds to ensure it is compliant as to within his boundaries, but this is his responsibility to ensure, not the town's.

Motion #2022-028

I.

Piercey/D. Martin

Resolved to approve a Home Extension/Addition permit for Doug Twining for 44A Scott's Hill.

Favour: 6; Opposed: 0; **Carried**

NEW BUSINESS

Human Resources

Meeting declared privileged at 8:15pm.

Meeting re-opened at 8:45pm.

The following motion was made during the privileged meeting:

Motion #2022-029

D.

Martin/R. French

Resolved that the cleaning of the building will be done on a call-in basis.

Favour: 6; Opposed: 0; **Carried**

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NEW BUSINESS(CONT.)

Municipal Plan Review

A copy of the Background Report for the Municipal Plan Review and Recreational Vehicles in Residential Areas was received from Anna Myers. Discussion took place regarding both and there was some misinformation in the background report. Council asked the town clerk/manager to check with the Department of Municipal and Provincial Affairs and see if the town can remove the town plan. Ms. Myers asked for a Zoom meeting with Council, but they prefer meeting face to face.

Tract Consulting - Asset Management Plans Steps 2 and 3 Presentation

A proposal was received from Tract Consulting for Council to review about so Steps 2 and 3 of the Asset Management Plan can be completed. FCM is giving out grant money so the town's only having to pay a portion. Tract Consulting will complete the application to FCM for this portion at no cost to the town. The cost of completing Steps 2 and 3 will be approximately \$2500.00 plus HST for the town's portion. Council resolved to proceed with this application.

Motion #2022-030

F. St.

George/ S. Critch

Resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Infrastructure Inventory and State of Infrastructure Reports and Capital Projections.

Resolved that the Town of New Perlican commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

1. Introduction to asset Management and prepare an Asset Management Policy - Workshop.
2. Prepare State of Infrastructure Reports
3. Prepare a Preliminary Capital Program

Resolved that the Town of New Perlican commits \$2,607.00 from its budget toward the costs of this initiative.

Favour: 6; Opposed: 0; **Carried**

MNL Pipeline Project - Website/IT Help

Approval has been received for 1 student for 10 full time days to help with computer support. Although this is at no cost to the town, Council decided not to use these services at this time.

2022 Municipal Symposium

The MNL 2022 Symposium will take place in Gander, May 5th - 7th, 2022.

JCP Applications

The Provincial Government is accepting applications for Job Creation Partnerships. This will be deferred to the June meeting.

Floor Upstairs

The floor in the upstairs of the building has not been done since February 2020. The cost is \$700.00 and includes removing everything from the floor, floors are dust mopped, washed, spray buffed, dust mopped again and then 2-3 coats of wax (depending on damage to floors). Council resolved to get the work completed at this cost.

Motion #2022-031

R.

French/D. Martin

Resolved to have the floors cleaned upstairs at a cost of \$700.00.

Favour: 6; Opposed: 0; **Carried**

Ukraine Flag

The town office was approached about the town purchasing and flying a Ukrainian flag. Council decided not to do purchase one at this time.

FINANCE

Gas Tax Projects

Council has received approval for the following gas tax projects:

1. New Chlorine System - \$99,072.00
2. Lift Station Upgrade - \$21,900.00

Letters will be sent out to a minimum of 3 companies with a closing date of April 20th, 2022.

Payables

Council resolved to pay the invoices as presented.

Motion #2022-032

I. Piercey/S. Critch

Resolved to pay all outstanding invoices.

Favour: 6; Opposed: 0; **Carried**

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FINANCE(CONT.)

Cash Report

A copy of the cash report for February was given to Council for review.

Check Register

A copy of the check register for February was given to Council for approval.

Motion #2022-033

R. Critch/S. Critch

Resolved to approve the check register for February.

Favour: 6; Opposed: 0; **Carried**

Visa Statement

A copy of the VISA Statement for February/March was given to Council for review

COMMITTEES

Heritage New Perlican - Palmer Mural Restoration Approval

Heritage New Perlican has been approved for \$14,000.00 for the restoration of the Palmer Mural. Council will now meet with the New Perlican Recreation Committee to discuss this and any other issues that may come up.

CORRESPONDENCE

- **Town of Heart's Delight - Islington** - 50 years of Incorporation, invitation to any events starting July 29th, 2022
- **Municipal Assessment Agency** - Invitation to breakfast on April 29th, 2022, in Bay Roberts
- **Municipal Assessment Agency** - Update
- **Green Shirt Day - Proclamation** - Mayor Martin signed proclamation marking April 7th, 2022, Green Shirt Day
- **National Organ and Tissue Donor Awareness Week** - Mayor Martin signed proclamation marking April 24th - April 30th, 2022, National Organ and Tissue Donor Awareness Week
- **RNC - Donation** - File

Motion #2022-034

S. Critch

Resolved to adjourn the meeting at 9:40pm.

Favour: 6; Opposed: 0; **Carried**

Mayor

Town Clerk/Manager

Date
