



Council Meeting Minutes January 26th, 2022

Members Present: Derek Martin Mayor Susan Critch, Councillor
Rick French, Councillor Linda Moyles, Councillor
Ivy Piercey, Councillor Felix St. George,

Councillor

Also Present: Shelly Burrage, Town Clerk/Manager

Absent: Rodney Critch, Deputy Mayor

Meeting called to order at 1:00pm

Adoption of Agenda

Motion #2022-001

R. French/I. Piercey

Resolved to adopt the agenda with the noted addition. All in favour, motion carried.

Favour: 6; Opposed: 0; **Carried**

Adoption of Minutes

Motion #2022-002

L.

Moyles/S. Critch

Resolved that the minutes of the regular Council meeting held on December 17th, 2021, and the minutes of the Special Council meeting that was held on December 22nd, 2021, be adopted.

Favour: 6; Opposed: 0; **Carried**

BUSINESS ARISING

Housekeeping

- The garbage cans around town needs to be cleaned out weekly.
- The Christmas sign and tree needs to be removed.

Pictures - M. LaDuke

Council reviewed pictures that Michael LaDuke submitted of the mess that was left after snow clearing on Harbour Road. This is a common occurrence during the winter, and it will be cleaned up in the spring.

81B Harbour Road

There has been no word on this file.

COVID 19 Stimulus Program - Invoice from Wind at your Back Guided Adventures

There is still an outstanding amount of \$11,813.32 for the work completed on the D'Iberville Trail. The town has not received the loan from CIBC for their 10% cost of the project. Council resolved to pay the \$11,813.32 from the gas tax account and move the money back when the loan is received from CIBC.

Motion #2022-003

I.

Piercey/ R. French

Resolved to pay Wind at Your Back Guided Adventures \$11,813.32 from the gas tax account and transfer the money back when the loan is received from CIBC.

Favour: 6; Opposed: 0; **Carried**

PERMITS

Peddle, Wane and Cathy - New Home Construction - Wayne and Cathy Peddle applied for a new home construction to build on their property at 201-205 Main Road. The town office does have the paperwork transferring the property from the late Margaret Peddle to her son Wayne Peddle. Council asked for a survey and registration of the property and a better diagram showing the location of the water lines.

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NEW BUSINESS

Fire Fighting Protection Agreement

Council reviewed the Fire fighting Protection Agreement with the Town of Heart's Content for 2022.

Motion #2022-004

Piercey/ R. French

Resolved to accept the Fire fighting Protection Agreement with the Town of Heart's Content for 2022.

Favour: 6; Opposed: 0; **Carried**

Government of Newfoundland and Labrador - Permit Application

Council reviewed the permit application that the Department of Environment and Climate Change, Water Resources Management Division received from the Department of Fisheries, Forestry and Agriculture asking for permission to issue domestic cutting permits in the public water supply area. Council has no objects to this permit being approved.

Councillor Piercey declared conflict of interest for the next item on the agenda and Councillor Critch declared conflict of interest for the next 2 items on the agenda as per section 207 of the Municipalities Act, 1999. Mayor Martin stated that the fees for the waste collection for vacant properties has to be examined as it affects more than the 2 letters that have been brought to Council. Councillor French will review the waste collection contract with the Eastern Regional Services Board and will inform Council of his findings at the next meeting.

Letter from Rosalind Critch - Waste Collection fees

A letter was tabled from Mrs. Rosalind Critch regarding the waste garbage collection fee that is charged to vacant properties. Council asked that a letter be sent to Mrs. Critch that the waste collection fee has to be examined as it relates to all vacant properties.

Letter from Chip's Convenience - Waste Collection fees

A letter was tabled from Mrs. Beverly Chipman, Chip's Convenience regarding the waste garbage collection fee that is charged to vacant properties. Council asked that a letter be sent to Mrs. Chipman that the waste collection fee has to be examined as it relates to all vacant properties.

Code of Conduct Training

Information was given to Council on virtual Code of Conduct Training that will be taking place on February 22nd and February 23rd. Councillors will notify the town clerk/manager when they would like to do this training.

MNP - Audit Quote

A quote of \$5,650.00 plus HST and a 5% percent administration fee for the 2021 financial statements audit was received from MNP. The cost for the gas tax audit will be \$1,250.00 plus HST and a 5% administration fee. Council agreed to hire MNP to do the 2021 financial statements audit for the 2021 financial year at a cost of \$5,650.00 plus HST and a 5% administration fee and the gas tax for \$1,250.00, plus HST and a 5% administration fee.

Motion #2022-005

D. Martin/R. French

Resolved to hire MNP to complete the 2021 financial statements audit for the 2021 financial year at a cost of \$5,650.00 plus HST and a 5% administration fee and the gas tax for \$1,250.00, plus HST and a 5% administration fee

Favour: 6; Opposed: 0; **Carried**

Council Committees

Council decided to establish committees that will meet and report back to Council.

- **Finance** – Mayor Martin, Councillors Critch and Piercey, town clerk/manager

- **Public works** – Deputy Mayor Critch, Councillors French and St. George, superintendent of works

Memorial Bench

To be discussed under committees.

FINANCE

2020 Municipal Operating Grant

The second half of the 2020 Municipal Operating Grant, \$18,181.00 has been received.

Payables

Council resolved to pay the invoices as presented.

Motion #2022-006

L. Moyles/ S. Critch

Resolved to pay all outstanding invoices.

Favour: 6; Opposed: 0; **Carried**

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Cash Report

A copy of the cash report for December was given to Council for review.

Check Register

A copy of the check register for December was given to Council for approval.

Motion #2022-007

D. Martin/I. Piercey

Resolved to approve the check register for December.

Favour: 6; Opposed: 0; **Carried**

Visa Statement

A copy of the VISA Statement for November/December and December/January was given to Council for review

COMMITTEES

Heritage New Perlican - Meeting

The meeting that was scheduled for January 12th, 2022, has been re-scheduled to February 8th, 2022 @ 1:00pm.

Heritage New Perlican - Harry's Brook Bench

This will be discussed at the meeting with the Heritage New Perlican Committee on February 8th, 2022.

Heritage New Perlican - Wriggle Fence Workshop

An email was tabled from the Heritage New Perlican Committee asking for permission to hold another Wriggle Fence workshop. This will enable them to extend the wriggle fence at the Heritage Landing. Council has no issues with the wriggle fence being extended.

CORRESPONDENCE

- **Municipal Assessment Agency - Update**

Next Meetings:

- Heritage New Perlican – Tuesday, February 8th @ 1:00pm
- Council Meeting – February 24th @1:00pm
- Council meeting – March 24th @ 1:00pm

Motion #2022-008

S. Critch

Resolved to adjourn the meeting at 2:40pm.

Favour: 6; Opposed: 0; **Carried**

Mayor

Town Clerk/Manager

Date