



Council Meeting Minutes November 24th, 2021

Members Present: Derek Martin Mayor Rodney Critch, Deputy Mayor
Susan Critch, Councillor Rick French, Councillor
Linda Moyles, Councillor Ivy Piercey, Councillor
Felix St. George, Councillor

Also Present: Shelly Burrage, Town Clerk/Manager

Absent: Zachary Mayo, Superintendent of Works

Meeting called to order at 7:00pm.

Adoption of Agenda

Motion #2021-125

L. Moyles/I. Piercey

Resolved to adopt the agenda with the noted additions. All in favour, motion carried.

Favour: 7; Opposed: 0; **Carried**

Adoption of Minutes

Motion #2021-126

French/S. Critch

Resolved that the minutes of the regular Council meeting held on October 27th, 2021, and the minutes of Special Council Meeting, November 3rd, 2021 be adopted.

Favour: 7; Opposed: 0; **Carried**

R.

HUMAN RESOURCES

Meeting declared privileged at 7:01pm.

Meeting re-opened at 7:10pm.

There were no motions made during the privileged meeting.

BUSINESS ARISING

Housekeeping

- Grass needs to be cut at the playground.
- Roads needs to be done.
- Sand has to be placed back into the sandpit.

Zachary will be called in to complete this work and other work that is upcoming.

Letter from P. Burrige - Beach Road

A letter was tabled from Mr. Peter Burrige listing several concerns. The first was the street signs that go missing or are broken and the length of the posts. Mr. Burrige feels that the post is not high enough. Council stated that as posts need to be replaced, it will be done so with higher posts. The next was the mess on the beach from Bonfire Night and the garbage can being full. This will be cleaned up when Zachary comes in. Mr. Burrige also asked about ditching and a culvert for Beach Road. Council stated that this will be looked at in the spring of 2022. Mr. Burrige also wrote that he had spoke to Glen Saunders, Canadian Coast about the process of establishing a harbour authority. Council said that further investigation would have to be made into this issue.

Letter from D. McDonald - Culvert

A letter and pictures were tabled from David and Marie McDonald about the mess that was left behind at their property at 53 Harbour Road after the culvert was replaced. Council stated that Zachary is to clean up the area and make any necessary repairs when he is called back in.

BUSINESS ARISING (CONT.)

Vehicles

Fire Truck

Council discussed the possibility of using the old fire truck as a town's work truck. Council agreed that the town's residents and the Heart's Content Fire Department will need to be consulted. A letter will be sent to the Heart's Content Fire Department to see if they have any issues with this before there are any further discussions.

Truck

The town truck has to go to Legge's Garage and Autobody for a commercial inspection. The truck will be dropped off when an appointment can be made and picked up when the work is completed.

Backhoe

The backhoe needs an oil change and the 4 tires changed over to winter tires. Mobile Equipment will be contacted for the oil change and an appointment will be made at Legge's Garage and Autobody to get the tires changed over.

Call - In time

Discussion took place on how much time would be allocated when Zachary is called in to do the water and chlorine. Council stated that it will be 2 hours for water and 3 hours when chlorine must be mixed. All hours are to be placed on time sheets.

Garage Doors

There are problems with garage doors, 1 in the old fire hall and 1 in the garage. Brad Cook, Mobile Equipment will be contacted to see if he knows what is needed for repairs.

COVID-19 Stimulus

The final invoices have been received and all work is completed. The town is awaiting their final portion (\$4304.00) from the provincial government and their 10% from CIBC. The invoice will be paid as the monies are received.

Before discussion began on the next topic, Councillor St. George asked if he was in a conflict of interest due to Mr. Tom St. George being his first cousin. The town clerk/manager referred to Section 207(2) of the Municipalities Act, 1999 and it was determined that Councillor St. George is not in a conflict of interest.

81B Harbour Road

The town office was in conversation with Christopher Goodridge from Stewart McKelvey. The Town of New Perlican has to pay a deductible of \$5,000.00 if the case goes to court. He recommended that the town offer Mr. Tom St. George \$3500.00 as a settlement offer and with lawyer's fees of \$1500.00, the town would still have to pay \$5,000.00. Council resolved to proceed with the court action.

Motion #2021-127

L.

Moyles/ R. French

Resolved that the Town of New Perlican will proceed to court and defend the action against them from Mr. Tom St. George.

Favour: 7; Opposed: 0; **Carried**

Hot Water Boiler

The old boiler has been removed. Councillors will install the new one on Thursday, November 25th, 2021.

Harbour Road Bridge

A letter was tabled from Steve Crocker, M.H.A. from August 2020 stating that the Department of Transportation and Works will continue to inspect the bridge and look at rehabilitation in a future capital project.

NEW BUSINESS

MCW 2021/22

Applications are now being received for the Municipal Capital Works Projects for 2021/22. Council has decided to apply for the following project under this program: Chlorination System Replacement and Maintenance. Randy Tucker, Borealis Inc. will be supplying the estimates for this project. The chlorine system is outdated and in need of repairs. The system uses granular chlorine, and this is causing problems to the equipment and getting sufficient chlorine to areas of the town that is further away from the pumphouse/chlorine room. The total cost for this project is \$71,600.00, with the town's share \$6,492.94. Council also decided that they will use their own funds to pay for their portion of the project.

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NEW BUSINESS (CONT.)

Motion #2021-128

L. Moyles/ F. St.

George

Resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$71,600.00 for the purpose of doing a Chlorination System Replacement and Maintenance. The Town of New Perlican agrees to provide its share of the cost-shared funding, \$6,492.94, for this project should it be selected for funding, and acknowledges that project costs above the approved project total will be the sole responsibility of the Town of New Perlican.

Favour;7; Opposed: 0; **Carried**

Letter from T. Hobbs - Trailer

A letter was tabled from Mr. Tom Hobbs asking if he can place a trailer on his property at 35 Tory Road and hook into the town's water and service services. Council asked that letter be sent to Mr. Hobbs stating that this is not permissible under the town plan but revisions for this is being considered under the new town plan.

Letter from M. LaDuke and K. Smith - Support

A letter was received from Michael LaDuke and Karen Smith, owners of SeaGlass B&B, asking for a letter of support to build a kayak launch and apron/wharf on their property at 16A Harbour Road. Council has no issue with sending them a letter of support for this undertaking.

Letter from Joint Mayor's Membership

A letter was received from the Joint Mayor's Association of Trinity - Bay de Verde asking if the town intends to remain a member of the association. Council will remain a member and asked that a letter be sent stating the same.

Come Home Year 2022

The Government of Newfoundland and Labrador has announced funding for town's up to \$2,000.00 to host events in Come Home Year 2022. Council asked that an application be made if possible, and if there are any funding approved, a final decision will be made at that time.

Time Sheets

Council stated that the town clerk/manager is to use time sheets going forward so Council can monitor any time off, vacation, days, sick days, etc.

FINANCE

Payables

The town clerk/manager circulated a breakdown of the current payables along with the bank balances. There is presently, approximately \$8314.60 in the chequing account. There is a total of \$8,858.24 in outstanding invoices that are being presented for payment.

Motion #2021-129

L. Moyles/ S. Critch

Resolved to pay all outstanding invoices.

Favour: 7; Opposed: 0; **Carried**

Cash Report

A copy of the cash report for October was given to Council for review.

Check Register

A copy of the check register for October was given to Council for approval.

Motion #2021-130

I. Piercey/R. French

Resolved to approve the check register for October.

Favour: 7; Opposed: 0; **Carried**

Fire Protection Fund

Council reviewed information on the fire protection fund that was opened in 2018 with funds that was owned by the former New Perlican Volunteer Fire Department. It was used for 3 years to pay the fire protection fees for residents. There is \$2,267.30 in this account. Council resolved to move these funds into their general account and close this account.

Motion #2021-131

R.

Critch/F. St. George

Resolved to transfer the balance of \$2,267.30 from the CIBC Business Investment Growth Account (Account #42-19910) to the CIBC Business Operating Grant (Account #92-04512) and close the CIBC Business Investment Growth Account.

Favour: 7; Opposed: 0; **Carried**

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FINANCE(CONT.)

Arrears

Council reviewed the arrears summary. Currently, there is presently \$30,203.77 in outstanding arrears. There is one account, which owes \$8719.38 to the end of 2020. As this account is now more than 6 years, Council asked that a letter be sent to the property owner that it will be referred to a lawyer to begin the process of a forced tax sale.

VISA Statement

A copy of the VISA statements for October/November was given to Council for review.

2022 Budget

A copy of the expenses for the 2022 budget was given to Council. A budget meeting will take place on Wednesday, December 1st, 2021 @ 7:00pm.

COMMITTEES

Heritage New Perlican - Harry's Brook

Council discussed the issue of people leaving beer bottles at the heritage bench by Harry's Brook on Tory Road and who is responsible to pick them up. Council stated that town staff is not responsible and if there are any more reports, to contact the mayor.

Heritage New Perlican - Mural

A letter was tabled from Heritage New Perlican regarding the William C. Palmer mural that is in the upstairs of the Veteran's Memorial Community Center and their efforts to preserve it. Council agreed that the mural needs to be preserved but would like to come up with a solution that would please everyone.

Heritage New Perlican - Social Enterprise Report

A copy of the Social Enterprise Report as prepared by Modeline Longjohn, student was tabled for Council to review.

Heritage New Perlican - Minutes

A copy of the October 20th, 2021, minutes was tabled from Heritage New Perlican.

CORRESPONDENCE

- **Letter from PMA- Training**
- **Municipal Assessment Agency Ballot** - Betty Moore, Clarke's Beach and Eric Snow, South River, have been nominated for the position of Avalon Director with the Municipal Assessment Agency. Council resolved to vote for Betty Moore, Clarke's Beach.

Motion #2021-132

F.

St. George/R. French

Resolved to vote for Betty Moore for the position of Avalon Director with the Municipal

Assessment Agency.

Favour: 7; Opposed: 0; **Carried**

- **Municipal assessment Agency - News Release**
- **Municipal Assessment Agency - Update**

Motion #2021-133

L. Moyles

Resolved to adjourn the meeting at 9:45pm.

Favour: 7; Opposed: 0; **Carried**

Mayor

Town Clerk/Manager

Date