



# **Council Meeting Minutes September 23<sup>rd</sup>, 2021**

**Members Present:** Melissa Fitzgerald, Mayor Marie McDonald, Councillor  
Linda Moyles, Councillor Peter Burrige, Councillor  
Marilyn Dawe, Councillor

**Also Present:** Shelly Burrage, Town Clerk/Manager Zachary Mayo, Superintendent of Works

**Meeting called to order at 7:00pm.**

## **Adoption of Agenda**

### **Motion #2021-090**

#### **L. Moyles/M. McDonald**

Resolved to adopt the agenda. All in favour, motion carried.

Favour: 5; Opposed: 0; **Carried**

## **Adoption of Minutes**

### **Motion #2021-091**

**P.**

#### **Burrige/M. Dawe**

Resolved that the minutes of the regular Council meeting held on August 26<sup>th</sup>, 2021, be adopted.

Favour: 5; Opposed: 0; **Carried**

## **BUSINESS ARISING**

### **Housekeeping**

- Sandbox is completed except for a couple of bolts in the corner.
- Garage door installed.
- Roads are being worked on and ground is being screened.
- Pumps are working, 14 feet of water in the tank.
- There was a power outage on Saturday, September 11<sup>th</sup>, 2021. It started around 5:00am and when the generator was turned on at the pumphouse, the tank had gone down almost 2 feet. The generator was turned off approximately 11:30am and the tank had gone up 1 foot. There were no reported issues with water pressure during this time.
- Work on the culverts have begun before new pavement is laid on the Main Road through town. There was damage to 1 service line and that will be repaired in the morning.

### **Lift Station**

2 float switches were installed at the lift station that has enabled the computer to be bypassed so the lift station cuts in automatically. Councillor Burrige contacted Wosley who in turn put him in touch with Rodco. They said that Xylem is the only supplier for lift stations in Newfoundland and Labrador. Council asked that 3 quotes be obtained for installation of the parts that Xylem previously quoted them on.

### **Culvert - Harbour Road**

1 culvert was installed on Harbour Road, but another culvert is needed. Another culvert will be ordered for there and the 1 for Beach Road.

### **Veteran's Memorial Community Center - Roof**

Letters were sent out to Tri-Pen roofing, Conception Bay Roofing and Bay Builders with no response. The roof will be gummed over to see if that will work over the winter.

### **Pavement**

Concord was asked for a price on paving. The price is \$2.75 per square foot which does not include prep work. Council stated that water lines need to be replaced before pavement is put on a road.

Zachary left the meeting at 7:20pm .

1  
**Council Meeting Minutes September 23<sup>rd</sup>, 2021**  
**Page 2**

**BUSINESS ARISING (CONT.)**

**COVID-19 Stimulus Program**

Mayor Fitzgerald declared conflict off interest and left the meeting at 7:20. Councillor Moyles took the chair in her absence.

Council reviewed a handout of the monies that have been received to date from the Government of Newfoundland and Labrador and what have been paid out to date. There has been interest applied to the 2 invoices from Strainer's Mash due to being overdue 30 days.

**Veteran's Memorial Community Center - Landscaping**

- Work has been completed and invoice submitted. Council resolved to pay this invoice out of the monies remaining in the general bank account that was sent for the project.

**Motion #2021-092**

**P.**

**Burridge/M. Dawe**

Resolved to pay Strainer's Mash \$23,586.68 from the monies that have already been received for the project.

Favour: 4; Opposed: 0; **Carried**

**Swings and Things Playground - Landscaping**

- Work has been completed and invoice submitted. Council resolved to pay \$6,571.80 of the invoice out of the monies remaining in the general bank account that was sent for the project.

**Motion #2021-093**

**M.**

**McDonald/M. Dawe**

Resolved to pay Strainer's Mash \$6,571.80 from the monies of the invoice that have already been received for the project.

Favour: 4; Opposed: 0; **Carried**

Council resolved to take \$11,609.70 out of the GIC to pay the balance and return the money when it is received from the government.

**Motion #2021-094**

**P.**

**Burridge/M. Dawe**

Resolved to take \$11,609.70 out of the GIC to pay the balance and return the money when it is received from the government.

Favour: 4; Opposed: 0; **Carried**

Mayor Fitzgerald returned to the meeting at 7:30 and re-took the chair.

The terms of the COVID-19 Stimulus Program loan for the town's 10% was reviewed. The terms for loan with CIBC for \$8,372.19 are for 5 years at prime plus 1.5% which would be a monthly payment of \$139.54 plus interest initially at \$27.18 for a total of \$166.72 monthly. Council resolved to borrow the money from CIBC under these terms. A request for an approval to borrow will be sent to the Department of Municipal and Provincial Affairs.

**Motion #2021-095**

**P. Burridge/M. Dawe**

Resolved that the town will borrow from CIBC their portion of the loan, \$8372.19 for the COVID-19 Stimulus Program, Project # 17-CSP-21-151 at a term of 5 years at prime plus 1.5% which would be a monthly payment of \$139.54 plus interest initially at \$27.18 for a total of \$166.72 monthly.

**Favour: 5; Opposed: 0; Carried**

**JCP**

Advertising for the positions is ongoing. There have been 5 names submitted.

**2021 Municipal Elections**

### **Alternate Returning Officer**

Council decided to appoint Bonnie Andrews Alternate Returning Officer for the 2021 Municipal Election.

**Motion #2021-096**

**L.**

### **Moyles/P. Burrige**

Resolved to appoint Bonnie Andrews Alternate Returning officer for the 2021 Municipal Election.

Favour: 5; Opposed: 0; **Carried**

2

## **Council Meeting Minutes September 23<sup>rd</sup>, 2021**

### **Page 3**

### **NEW BUSINESS**

#### **Town Plan**

The contract has been signed with Tract Consulting to begin the work on the town plan review. The first public consultation is scheduled for October 26<sup>th</sup>, 2021, at the Veteran's Memorial Community Center. The first invoice has been received, 20% for the project initiation. Council resolved to pay this invoice from the gas tax bank account.

**Motion #2021-097**

**M.**

#### **McDonald/M. Dawe**

Resolved to pay the invoice from Tract Consulting in the amount of \$3,605.25 from the gas tax bank account.

Favour: 5; Opposed: 0; **Carried**

#### **81B Harbour Road**

A statement of claim was received from Fraize Law on behalf of Tom St. George for costs incurred by him for 81B Harbour Road in which he states that the Town of New Perlican was not in a legal position to sell him in 2013. The matter has been referred to Brian Globe, Northbridge Insurance and Christopher Goodridge, Stewart McKelvey to defend on the town's behalf.

#### **Bus Shelter**

The new owners of 1-3 Harbour Road, who also owns the land that the town's bus shelter is on, has roped off the area to the bus shelter, and there is no room for parking by people dropping off students to the bus shelter. The town clerk/manager was told previously by the owner that she has no issues with the bus shelter being there. Council asked that a letter be sent to the property owner asking if the rope can be moved back 20 feet to allow for parking.

#### **Municipal and Provincial Affairs - September 30<sup>th</sup>, 2021**

A letter was received from the Department of Municipal and Provincial Affairs about the closing of all government offices on September 30<sup>th</sup>, 2021, in observance of National Day of Truth and Reconciliation. It stated that municipalities were not required to observe this day and it did not state if it was to be treated as a statutory holiday. Council agreed that staff could have the day off but did not agree if it should be a paid day off. A resolution was put forth stating that the town will observe the National Day of Truth and Reconciliation and staff would receive their pay for that day.

**Motion #2021-098**

**L.**

#### **Moyles/M. McDonald**

Resolved that town staff will have September 30<sup>th</sup>, 2021, off and receive their pay for the day in observance of the National Day of Truth and Reconciliation.

Favour: 4 - Mayor Fitzgerald, Councillor McDonald, Councillor Moyles, Councillor Dawe

Opposed: 1 - Councillor Burrige

**Carried**

### **FINANCE**

#### **Payables**

The town clerk/manager circulated a breakdown of the current payables along with the bank

balances. There is presently, approximately \$22,134.07 in the chequing account. There is a total of \$7,949.41 in outstanding invoices that are being presented for payment.

**Motion #2021-099**

**L.**

**Moyles/ M. McDonald**

Resolved to pay all outstanding invoices.

Favour: 5; Opposed: 0; **Carried**

**Cash Report**

A copy of the cash report for August was given to Council for review.

**Check Register**

A copy of the check register for August was given to Council for approval.

**Motion #2021-100**

**M.**

**McDonald/M. Dawe**

Resolved to approve the check register for August.

Favour: 5; Opposed: 0; **Carried**

**COMMITTEES**

**Heritage New Perlican - Minutes**

A copy of the August 10<sup>th</sup>, 2021, minutes was received from Heritage New Perlican.

**New Perlican Gym Committee**

A copy of the September 9<sup>th</sup>, 2021, minutes was received from the New Perlican Senior's Gym Committee.

3

**Council Meeting Minutes September 23<sup>rd</sup>, 2021**

**Page 4**

**COMMITTEES(CONT.)**

**New Perlican Gym Committee**

The New Perlican Senior's Gym Committee has asked for permission to re-open the gym. A copy of their COVID-19 regulations was also received. Council has no issue with the gym re-opening and resolved that going forward, the New Perlican Senior's Gym Committee can decide when they are opened or closed without asking for Council's approval.

**Motion #2021-101**

**M.**

**McDonald/M. Dawe**

Resolved that the New Perlican Senior's Gym Committee can decide when they are opened or closed without asking for Council's approval.

Favour: 5; Opposed: 0; **Carried**

**CORRESPONDENCE**

- **Joint Mayor's - Letter re; Carbonear General Hospital**
- **Municipal Assessment Agency - Update**
- **MNL- AGM - November 3<sup>rd</sup> - 6<sup>th</sup>, 2021, Corner Brook**

**Motion #2021-102**

**L.**

**Moyles**

Resolved to adjourn the meeting at 8:05pm.

Favour: 5; Opposed: 0; **Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk/Manager

\_\_\_\_\_  
Date

