



## **Council Meeting Minutes July 22<sup>nd</sup>, 2021**

**Members Present:** Melissa Fitzgerald, Mayor Marie McDonald, Councillor  
Linda Moyles, Councillor Peter Burrige, Councillor  
x Marilyn Dawe, Councillor

**Also Present:** Shelly Burrage, Town Clerk/Manager Zachary Mayo, Superintendent of Works  
Sammy Burrage, Assistant to the Superintendent of Works

**Meeting called to order at 2:00pm.**

### **Adoption of Agenda**

#### **Motion #2021-071**

**M. Dawe/ M. McDonald**

Resolved to adopt the agenda. All in favour, motion carried.

Favour: 5; Opposed: 0; **Carried**

### **Adoption of Minutes**

#### **Motion #2021-072**

**McDonald/M. Dawe**

Resolved that the minutes of the regular Council meeting held on June 17<sup>th</sup>, 2021, and the special Council meeting held on June 28<sup>th</sup>, 2021, be adopted.

Favour: 5; Opposed: 0; **Carried**

### **Errors and Omissions**

The adoption of minutes should read L. Moyles/P. Burrige, not M. McDonald/M. LaDuke.

### **BUSINESS ARISING**

#### **Housekeeping**

- There have been problems at the lift station due to people flushing wipes, diapers, tee-shirts, etc. into the sewer. A notice will be placed on Facebook and in the next town crier telling people to be more careful.
- A service line leak to 308 Main Road has been fixed. There are 2 more leaks to be done, another one on Main Road by the Long Bridge and the other is at Beaver Pond Road. Snow fencing is needed for projects around town.
- A complaint was received about maintenance staff bringing the old ground that has been dug up when doing water repairs to a private property. Council resolved that the old ground will be trucked to one of the 2 town pits, depending on whether it can be re-used.

#### **Motion #2021-073**

**P. Burrige/**

**M. McDonald**

Resolved that the old ground that is dug up when work is being done around town will be trucked to one of the 2 town pits, depending on whether it can be re-used.

Favour: 5; Opposed: 0; **Carried**

- Roads need to be done; the ground has been too wet this week to screen. Calcium will be applied to the roads after.
- There were flowers stolen from the flowerpot by the Smut lookout. There is also a problem with littering and a person parked there drinking. RCMP will be notified.

### **Heritage New Perlican - St. Mark's Cemetery**

An email was received from Heritage New Perlican regarding the ditching that was completed there last summer. They are concerned that the work was too close to the graves and the ditch is too big and some one may fall in. When staff completed the work, they took in the road rather than the

cemetery and if the ditch is filled in and pipe placed there, as requested by the committee, it will lead to run off during major rainfall and flooding in the area and adjoining property. Heritage New Perlican also asked if they can install a sign at the gravesite on Pinsent's Lane and Council agreed that this can be done. Council also stated that they will help the committee in whatever work they need done, but the town work comes first.

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### **BUSINESS ARISING (CONT.)**

#### **SeaGlass B&B - Letter re: Harbour Road**

A letter was tabled from SeaGlass B&B outlining their concerns with Harbour Road. Council discussed the issue and asked for quotes for paving Harbour Road.

#### **59 Harbour Road**

There was landscaping work done at 59 Harbour Road and while the work was being done, the pavement in the area was torn up and the water valve was covered up. Council asked that a letter be written to the property owner asking for the road in the area be fixed and the water valve uncovered.

#### **COVID-19 Stimulus Program**

##### **Update**

#### **Veteran's Memorial Community Center - Heat Pump**

- Tentatively scheduled to start the week of July 26<sup>th</sup>, 2021

#### **D'Iberville Trail**

- Jean's Head Trail completed
- Other trails to start soon

#### **Heritage Landing - Landscaping**

- Contractor finished; final invoice submitted
- 2 posts moved to either side of ramp, other 2 set up at entrance to town office
- Boat display, no final decision on it being moved, Heritage New Perlican had asked that town staff speak with Jerome Canning on ideas, but Council stated that the committee is the best ones to speak with him.

#### **Veteran's Memorial Community Center - Landscaping**

- In progress

#### **Swings and things Playground - Landscaping**

- In progress

#### **Invoice**

Council reviewed the invoice from Strainer's Mash for the work completed at the Heritage Landing. Council stated that the invoice will not be paid until the remaining sods and posts are accounted for.

#### **Veteran's Memorial Community Center - Roof**

There have been more problems with leaks, there are cracks in the valley of the roof and shingles are lifted. 3 quotes will be obtained from local companies.

#### **Zachary and Sammy left the meeting at 2:40pm.**

#### **Vitter's Cove Beach**

There have been complaints of people on the beach on atv's and these people have been told to get off the beach as it is private property. There was an issue with people trying to move rocks from the path so they can get on the beach with atv's.

#### **Summer Employment**

Sam Metcalfe did not take the position with the town. Megan Chipman is hired on for the Canada Summer Employment Program for 8 weeks, 35 hours/week. Jager Holden is hired under the High School Program for 4 weeks, 25 hours/ week.

### **NEW BUSINESS**

#### **2021 Municipal Elections**

The 2021 Municipal Elections will be held on Thursday, September 28<sup>th</sup>, 2021.

**Nomination Day** - Tuesday, August 31<sup>st</sup>, 2021, from 8am - 8pm.

**Advanced Poll** – There will be no advanced poll.

**Separate Ballot for Mayor** There will be no separate ballot for mayor.

**Alternate Returning Officer** – This position is appointed by Council. Some suggestions were made.

**Pay for Election Officials** – The pay for the Returning Officer, Alternate Returning Officer and the Poll Clerk will be \$12.50 per hour.

**Motion #2021-074**

**P.**

**Burridge/ L. Moyles**

Resolved that the pay for the Returning Officer, Alternate Returning Officer and the Poll Clerk will be \$12.50 per hour.

Favour: 5; Opposed: 0; **Carried**

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### **NEW BUSINESS (CONT.)**

#### **Asset Management- Invoice**

The invoice has been received from AIM Network for the Asset Management project. The total is \$24,150.00, hst included. The town has received \$16,800.00 from the FCM grant. Previously a motion was made to pay \$4,200.00. There remains \$3,150.00 to pay which is the hst. When the hst rebate is received, the town will only pay an extra \$900.06. Council resolved to pay the \$3150.00.

**Motion #2021-075**

**L. Moyles/**

**M. McDonald**

Resolved that the pay the \$3150.00 that is needed for the invoice for the Asset Management project.

Favour: 5; Opposed: 0; **Carried**

### **FINANCE**

#### **Payables**

The town clerk/manager circulated a breakdown of the current payables along with the bank balances. There is presently, approximately \$102,646.43 in the chequing account. There is a total of \$12,335.27 in outstanding invoices that are being presented for payment.

**Motion #2021-076**

**L. Moyles/ M. Dawe**

Resolved to pay all outstanding invoices.

Favour: 5; Opposed: 0; **Carried**

#### **Cash Report**

A copy of the cash report for June was given to Council for review.

#### **Check Register**

A copy of the check register for June was given to Council for approval.

**Motion #2021-077**

**M.**

**McDonald/ L. Moyles**

Resolved to approve the check register for June.

Favour: 5; Opposed: 0; **Carried**

### **VISA**

A copy of the VISA statement for May/June and June/July was given to Council for review.

#### **Account #507**

This account has a balance owing of \$3,511.21. Invoices and letters are being returned to the office. Council resolved to refer this account to Stewart McKelvey for a tax sale.

**Motion #2021-078**

**M.**

**McDonald/ L. Moyles**

Resolved to send Account # 507 (outstanding balance of \$3511.21) to Stewart McKelvey for a tax sale.

Favour: 5; Opposed: 0; **Carried**

### **COMMITTEES**

#### **Heritage New Perlican - Heritage Day**

A letter was tabled from Heritage New Perlican asking for permission to hold an outside Heritage Day at the Heritage Landing on Saturday, August 14<sup>th</sup>, 2021. They also asked for use of a portable

toilet. Council is glad to see that there is a Heritage Day planned for this year. They have no issue with the committee using the portable toilet but stated that they would be responsible for cleaning after and not town staff.

**Heritage New Perlican - Minutes**

A copy of the draft minutes for the June 10<sup>th</sup>, 2021, and June 25<sup>th</sup>, 2021, meetings of the Heritage New Perlican Committee was given to Council for review.

**New Perlican Weekend Committee**

A letter was tabled from the New Perlican Weekend Committee asking for permission to hold a New Perlican Day on Saturday, August 21<sup>st</sup>, 2021. Council is glad to see that there will be some celebrations this year.

**CORRESPONDENCE**

- **Island Furniture - Letter re: Supported Employment Program**
- **Municipal Assessment Agency - Memo - Retirement of Sean Martin, Executive Director**

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**Motion #2021-079**

**M.**

**Dawe**

Resolved to adjourn the meeting at 3:20pm.  
Favour: 5; Opposed: 0; **Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk/Manager

\_\_\_\_\_  
Date

