



Council Meeting Minutes June 17th, 2021

Members Present: Melissa Fitzgerald, Mayor Marie McDonald, Councillor
Linda Moyles, Councillor Peter Burrige, Councillor
Marilyn Dawe, Councillor

Also Present: Shelly Burrage, Town Clerk/Manager Zachary Mayo, Superintendent of Works
Sammy Burrage, Assistant to the Superintendent of Works

Meeting called to order at 1:30pm.

Adoption of Agenda

Motion #2021-062

M. Dawe/ M. McDonald

Resolved to adopt the agenda with noted addition. All in favour, motion carried.

Favour: 5; Opposed: 0; **Carried**

Adoption of Minutes

Motion #2021-063

M.

McDonald/M. LaDuke

Resolved that the minutes of the regular Council meeting held on May 20th, 2021, and the special Council meeting held on June 15th, 2021, be adopted.

Favour: 5; Opposed: 0; **Carried**

Council asked to speak with Zachary and Sammy before meeting with Bill Power, Strainer's Mash.

BUSINESS ARISING

Housekeeping

- Working on a service line leak on Harbour Road today.
- The grass has been cut.
- The 2 small culverts have been picked up.
- Ground has been screened and roads are being done.
- The dugout is upright.
- The water leak that was in the 5 Roads has been fixed.
- Trail cam has been installed in the pit, 1 to be installed in the pumphouse.
- Makeshift guard rails have been installed on Gut Road to stop atv's from flicking rocks onto the road.

Pumphouse

There have been problems with 1 pump in the pumphouse. The pump is not getting enough velocity. Lloyd Hefford was here to look at the problem and thinks it needs a rebuild kit. There could also be a problem with the driver in the panel because when the computer is set, it goes back to default. Mr. Hefford is researching how to put the computer to a factory reset. He also recommended that this would be a good time to do preventative maintenance which would cost \$2,944.00 plus tax. Council asked that Randy Tucker be contacted on the problem and to wait on the preventative maintenance until the problem is isolated.

Boathouse

Council reviewed pictures of the boathouse. It needs major repairs. Council decided to tear down the boathouse and use the shed by the rink for storage.

Manhole - Gut Road

Maintenance staff thought that a manhole was covered up on gut Road, but it was not.

Zachary and Sammy left the meeting at 1:50pm.

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Council discussed whether to speak with Mr. Bill Power, Strainer's Mash about the Heritage Landing landscaping project as Heritage New Perlican had requested to attend but no one was available. Council decided to speak with Mr. Power as he was on the agenda for the meeting. The town clerk/manager is waiting to hear back from Deann Spurrell, manager of the COVID - 19 Stimulus Program.

Mr. Bill Power, Strainer's Mash joined the meeting at 2:00pm.

Heritage Landing - Landscaping - Bill Power, Strainer's Mash

Council welcomed Bill Power to the meeting to discuss proposed changes to the landscaping for the landing. Mr. Michael LaDuke, former councillor was the liaison between Mr. Power and Heritage New Perlican and the town office. Mr. Power proceeded to tell Council that he was following the plans that he was given for the landing as to the size and placement of items and items required. When new measurements were taken, it was realized that work had been completed on 29 Harbour Road. The town office is waiting to hear from the property owners to see if they want the area leveled off or sodded. Heritage New Perlican had asked for changes and was told that the items had been bought according to the work awarded and there could be no changes. Mr. Power stated that he had received the invitation to tender package, won the contract, with no changes and proceeded to buy the supplies. He told Council that things could be moved but it would cost extra. He also said that the items that Council felt that they did not need but have not been purchased, can come off the price of the contract. Mr. Power was asked to do up a cost estimate of how much it would cost to move, the boat display and posts and how much can be saved by the items that are not needed. When this has been received by the town office, Council will meet to review the cost invoice. Mr. Power asked about getting paid for work already completed and he was told to submit an invoice for Council to review.

Council thanked Mr. Power for attending the meeting and he left at 3:20pm.

Business Arising(cont.)

JCP

A request was emailed to the Department of Immigration, Population Growth and Skills asking for permission to delay the start date to August 16th, 2021. They asked that the project be advertised to see if there was any interest. It was advertised for 2 and half weeks and 3 applications were received. Another request to delay was emailed and approval was granted for a start date of August 16th, 2021.

Heater Repair

The heater in the kitchen will be repaired on Wednesday, June 23rd, 2021.

Flowerpots

Yvonne Bryant has volunteered to work on the flowerpots around town.

Trails

Councillor Burrige spoke with Barb Parsons - Sooley, Wind at Your Back Guided Adventures about the work on the D'Iberville trail. Mrs. Sooley stated that the work will be completed on time and cut trees will be used to cover bog holes.

NEW BUSINESS

Assessment Values

Council reviewed the assessment values for 2022. Values have dropped \$1,031,100 from 2021.

Elections Training

The town office will be closed on Thursday, June 24th, 2021, for virtual training on the 2021 Municipal Elections.

Councillor Moyles declared a conflict of interest and left the meeting at 3:30pm.

Letter - A. Burrage - Ropes

A letter was tabled from Anthony Burrage concerning an incident that happened when he was in Howley's Pond with his boat. The motor was entangled in the ropes that was there from the New Perlican Weekend races. Council asked that the letter be forwarded to the New Perlican Weekend Committee as it is their responsibility.

Councillor Moyles returned to the meeting at 3:35pm.

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NEW BUSINESS (CONT.)

Letter - SeaGlass B & B - Sign

A letter was tabled from SeaGlass B & B asking permission to place a sign for their business on the Harbour Road signpost. Council has no issue with this as long as the sign does not impede the line of sight for traffic.

Mayor Fitzgerald declared a conflict of interest and left the meeting at 3:40pm.
Councillor Moyles took the chair.

Summer Employment

The town has received funding for 2 people for 8 weeks for 35 hours per week under the Canada Summer Jobs Program and it is anticipated that funding will also be received from the Government of Newfoundland and Labrador for 1 student for 4 weeks under the Student Summer Employment - High School.

Meeting declared privileged at 3:40pm.

Meeting re-opened at 3:45pm.

The following motion was made in the privileged meeting.

Motion #2021-64

L.

Moyles/ M. Dawe

Resolved to hire Neve Coates and Sam Metcalfe for the Canada Summer Jobs Program and Megan Chipman for the Student Summer Program - High School if funding is received.

Favour: 5; Opposed: 0; **Carried**

Mayor Fitzgerald returned to the meeting at 3:45pm.

Town Plan

A copy of the request for proposals (RFP) was reviewed by Council. Three quotes are needed because the work is less than \$105,700. RFP's will be sent to Baird Planning Associates, Borealis Consulting and Tract Consulting, with a due date of July 30th, 2021

FINANCE

Payables

The town clerk/manager circulated a breakdown of the current payables along with the bank balances. There is presently, approximately \$115,805.43 in the chequing account. There is a total of \$6,782.22 in outstanding invoices that are being presented for payment.

Motion #2021-65

M.

McDonald/P. Burridge

Resolved to pay all outstanding invoices.

Favour: 5; Opposed: 0; **Carried**

Cash Report

A copy of the cash report for May was given to Council for review.

Check Register

A copy of the check register for May was given to Council for approval.

Motion #2021-066

L.

Moyles/M. McDonald

Resolved to approve the check register for May.

Favour: 5; Opposed: 0; **Carried**

VISA

A copy of the VISA statement for April/May was given to Council for review.

COMMITTEES

Heritage New Perlican - Minutes

A copy of the draft minutes for the May 20th, 2021, meeting of the Heritage New Perlican Committee was given to Council for review.

CORRESPONDENCE

- **Joint Mayor's Association of Trinity - Bay De Verde - October 20th, 2020, Minutes**
- **Municipal Assessment Agency - Memo**

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Motion #2021-067

M.

Dawe

Resolved to adjourn the meeting at 3:50pm.

Favour: 5; Opposed: 0; **Carried**

Mayor

Town Clerk/Manager

Date

