



## **Council Meeting Minutes May 20<sup>th</sup>, 2021**

**Members Present:** Marie McDonald, Councillor Linda Moyles, Councillor  
Peter Burrige, Councillor Marilyn Dawe, Councillor  
Michael LaDuke, Councillor

**Also Present:** Shelly Burrage, Town Clerk/Manager Zachary Mayo, Superintendent of Works  
Sammy Burrage, Assistant to the Superintendent of Works

**Absent:** Melissa Fitzgerald, Mayor

**Meeting called to order at 2:00pm.**

**In the absence on Mayor Fitzgerald, Councillor Moyles took the chair.**

### **Adoption of Agenda**

#### **Motion #2021-046**

#### **P. Burrige/M. Dawe**

Resolved to adopt the agenda with noted addition. All in favour, motion carried.

Favour: 5; Opposed: 0; **Carried**

### **Adoption of Minutes**

#### **Motion #2021-047**

#### **McDonald/M. LaDuke**

Resolved that the minutes of the regular Council meeting held on April 21<sup>st</sup>, 2021 be adopted.

Favour: 5; Opposed: 0; **Carried**

**M.**

### **BUSINESS ARISING**

#### **Housekeeping**

- There are no issues in the pumphouse.
- Fire hydrants have been flushed.
- The roads are being done.
- Areas around town that was damaged during snow clearing is being repaired.
- Fire hydrants that needed to be repaired are being done.
- Valve boxes are rose up.
- Possible leak on Beaver Pond Road.
- Ditches need to be cleaned out around town.

#### **Letter re: New Road - M. and L. Warren**

A letter was received from Max and Lorraine Warren stating their issues with New Road. The town office had been contacted in April regarding the potholes on the road. Maintenance staff was instructed to fix the road at the time, but the letter stated that it had not been done. New Road will be done today, and a letter will be sent to Mr. and Mrs. Warren stating that roads will be inspected on a timelier basis.

#### **Snowblade**

Toromont Cat has a snowblade for the backhoe at a cost of \$9,500.00 plus tax (\$10,925.00). Council previously approved \$7,000.00 for a snowblade. It was resolved to purchase this snowblade at a total cost of \$10,925.00.

#### **Motion #2021-048**

#### **P. Burrige**

Resolved to purchase a snowblade for the backhoe from Toromont Cat at a total cost of \$10,925.00.

Favour: 5; Opposed: 0; **Carried**

**M. LaDuke/**

## **Speed Bumps**

Speed bumps have been installed on Beaver Pond Road and Tory Road. One set on Tory Road has already been moved due to a complaint on the placement.

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## **BUSINESS ARISING (CONT.)**

### **Vitter's Cove Beach**

There have been problems with drainage on Beach Road due to a collapsed culvert. One culvert will be replaced.

### **Culverts**

Council reviewed the costs of culverts. One culvert (21 inch - \$665.85) is needed on Beach Road, one is needed on Vitter's Cove Road and Harbour Road (both 15 inch - \$757.70). Council resolved to buy three culverts.

**Motion #2021-049**

**P.**

**Burridge/ M. Dawe**

Resolved to purchase a 21-inch culvert - \$665.85 and two 15-inch culverts - \$757.70 for both.

Favour: 5; Opposed: 0; **Carried**

### **Trail Cams**

Council discussed the need for trail cams at the pit and pumphouse for security purposes. Council resolved to spend up to \$350.00 for trail cams and signage for trail cams for these areas.

**Motion #2021-050**

**M. LaDuke/**

**M. McDonald**

Resolved to spend up to \$350.00 for trail cams and signage for trail cams for the pit and pumphouse.

Favour: 5; Opposed: 0; **Carried**

Council asked to review permits with Zachary and Sammy before they left the meeting.

## **PERMITS**

**Peddle, Ken - Home Addition/Extension** - Ken Peddle has applied for a home extension/permit for his house that is located at 36 Brook Road.

**Motion #2021-051**

**L.**

**Moyles/M. Dawe**

Resolved to approve the above permit.

Favour: 5; Opposed: 0; **Carried**

## **Zachary and Sammy left the meeting at 2:25pm.**

## **COVID-19-Stimulus Program**

The companies that were successful in the bidding have been notified and work is starting.

### **JCP**

Approval has been received for the Job Creation Partnership (JCP) to do the renovations to the center and erect the bottom of a bandstand. Approval has been received for 1 foreperson, 1 carpenter and 3 labourers for 12 weeks. The cost approved includes participants - \$31,980.00, overhead - \$12,792.00 for a total of \$44,772.00. Council is looking at a start date of August 16<sup>th</sup>, 2021 as they feel it will be difficult to get participants due to people working at summer employment and federal funding due to COVID - 19.

**Motion #2021-052**

**P. Burridge/**

**M. McDonald**

Resolved to ask for a start date of August 16<sup>th</sup>, 2021 as Council feels it will be difficult to get participants due to people working at summer employment and federal funding due to COVID - 19.

Favour: 5; Opposed: 0; **Carried**

### **Heater Repair**

Irving Energy looked at the heater in the upstairs kitchen of the Veteran's Memorial Community Center. The pilot assembly and module are broken. Council asked that arrangements for repairs be made.

## **Locks**

A price of \$874.35 (tax included) was obtained from Tulk's Glass and Key Shop for 5 handles, plates, and thumb pieces for the locks on the Veteran's Memorial Community Center. The existing lock cylinders is only 3 years old and can be used. Council asked that inquiries be made to see if they are stainless steel or can you get them in black. If not, Council resolved to purchase the needed equipment.

### **Motion #2021-053**

**M.**

#### **McDonald/ M. Dawe**

Resolved to purchase 5 handles, plates, and thumb pieces for the doors at the Veteran's Memorial Community Center from Tulk's Glass and Key Shop for \$874.35 (tax included).

Favour: 5; Opposed: 0; **Carried**

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### **NEW BUSINESS**

#### **Asset Management**

A letter from Daisy Foster, AIM Network was received asking if the Town of New Perlican would be interested in moving forward to the next stage of asset management planning with a second grant application to FCM at a possible cost of \$3,000.00 to \$3,500.00. Council asked the town clerk/manager to check with Ms. Foster and see if the neighbouring towns are proceeding with this project and it will be discussed again at the next meeting.

#### **Economic Development**

Discussion took place regarding the possibility of a RV park within the town. The town clerk/manager had spoke to Neil Dawe, Tract Consulting, and he recommended a feasibility study before they proceed. Council decided not to take this route at present, instead, they will see what can be done on their own and to reach out to other towns to see what process they followed when opening their own RV parks.

#### **Flowerpots**

Discussion took place regarding the flowerpots in the town. Previously, Patricia Hiscock did them for the town, but she is away. A post will be made on Facebook asking for volunteers.

#### **Housing Development**

Discussion took place regarding the possibility of a housing development within the town like the one underway in the Town of Winterton. This development is being done by a private individual who owned the land, not the town itself.

#### **Legendary Coasts - Membership**

Council reviewed information about membership with Legendary Coasts of Eastern Newfoundland (LCEN). There is no cost for membership this year and they will aid the town in becoming TAP compliant with the Government of Newfoundland and Labrador. Council decided to avail of this opportunity.

#### **Plaques**

Council LaDuke asked why the plaques with the Municipal Heritage Sites are not back on the wall downstairs. The town is waiting to see if the Hefford Plantation Artifacts will be moved into the hallway before the plaques are put up.

#### **Printer**

Council reviewed a proposal for a new printer from Modern Business. The new printer would have a quarterly lease payment of \$314.49, and the cost for printing would be \$0.01 (black) and \$0.075 (color). This would be a savings of approximately \$547.68 per year. Council resolved to lease the printer at these prices.

### **Motion #2021-054**

**M.**

#### **Dawe/ M. LaDuke**

Resolved to lease a printer from Modern Business with a quarterly lease payment of \$314.49 and the cost of printing will be \$0.01 for black copies and \$0.075 for color copies.

Favour: 5; Opposed: 0; **Carried**

### **Town Plan**

Dennis Knight, d.w. knight associates, contacted the town office and stated that he is unable to continue with the town plan due to health issues. A request for proposals will be ready for Council to review at the next meeting.

## **FINANCE**

### **Payables**

The town clerk/manager circulated a breakdown of the current payables along with the bank balances. There is presently, approximately \$138,419.13 in the chequing account. There is a total of \$11,875.27 in outstanding invoices that are being presented for payment.

#### **Motion #2021-055**

**M.**

#### **McDonald/M. Dawe**

Resolved to pay all outstanding invoices.

Favour: 5; Opposed: 0; **Carried**

### **Cash Report**

A copy of the cash report for April was given to Council for review.

### **Check Register**

A copy of the check register for April was given to Council for approval.

#### **Motion #2021-056**

**M.**

#### **LaDuke/P. Burridge**

Resolved to approve the check register for April.

Favour: 5; Opposed: 0; **Carried**

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## **COMMITTEES**

### **Heritage New Perlican - Landscaping**

A letter was tabled from Heritage New Perlican outlining their concerns that they were not consulted when the plan was completed for the landscaping at the Heritage Landing. Council asked for a letter to be sent to the committee stating that they understand their concerns but due to the application process, there was no time for consultations and that Council, and the New Perlican Recreation Committee were not consulted either.

### **Heritage New Perlican - Members**

A letter was received from Heritage New Perlican asking Council to appoint Joan Butler, Ruth Burridge, Susan Critch, Eileen Matthews, Linda Pelley, Betty Simmonds, and Karen Smith to a 2-year term as per the Town's Heritage Regulations. Council approved these people to serve on Heritage New Perlican for a 2-year term.

#### **Motion #2019-054**

**P.**

#### **Burrige/M. McDonald**

Resolved to appoint to a 2-year term Joan Butler, Ruth Burrige, Susan Critch, Eileen Matthews, Linda Pelley, Betty Simmonds, and Karen Smith as per the Town's Heritage Regulations on the Heritage New Perlican Committee.

Favour: 5; Opposed: 0; **Carried**

### **Heritage New Perlican - Minutes**

A copy of the draft minutes for the March 8<sup>th</sup>, 2021 meeting of the Heritage New Perlican Committee was given to Council for review.

### **Heritage New Perlican - Workshop**

A letter was received from Heritage New Perlican asking if they got hold a Wriggle Fence workshop and erect a wriggle fence at the Heritage Landing. Council has no issues with the committee doing this but asked that they be reminded that there is a piece of private property behind the landing and a water main and a sewer main runs through the area that needs to be accessible if there are any issues.

## **CORRESPONDENCE**

- **Municipal Assessment Agency - Memo**
- **RNC - Donation** - Community Guide - Council decided not to purchase an ad.

#### **Motion #2021-055**

**L.**

**Moyles**

Resolved to adjourn the meeting at 3:30pm.

Favour: 5; Opposed: 0; **Carried**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Town Clerk/Manager

\_\_\_\_\_  
Date